## Video Meeting Format Committee December 2015

Although we had prearranged the date for the December meeting, some of the committee members had other commitments, so we did not have a full contingency of committee members for this meeting. However, this committee has shown itself to move with a high level of efficiency and cooperation. Nothing on our December committee agenda was etched in stone, so anything can be revisited at the next meeting, should the missing members feel the need to inject some new information.

Our first of 4 tasks was to list the various types of meetings that take place in the various parts of the US. Since we have members from the East and West Coasts and the Midwest, our various listings of meeting types was for the most part, the same. However, during this discussion, some other details came out about particulars of each area's meetings, and there are numerous differences in how the meetings are run.

What we decided to do was to only get our first video launched and approved by the BOT for a closed meeting. Other types of meetings are offshoots of a closed meeting. We will revisit the other meeting formats, once this first video is launched.

Our second task was to divide the US into multiple zones, by which we could concentrate on any differences in how each area's typical meeting is run. That idea was scratched in favor of a 'best practices' methodology of producing the video(s). The structure of this video will be to highlight all that represents Unity Step 4, but will give viewers of the video and idea of all that should be covered in a meeting. It was mentioned that many of the new meetings that start, have no practical experience in how GA meetings are conducted.

The third task was to consider whether or not we had sufficient committee members to accomplish the task we set out to complete. Having changed our approach from videos for multiple areas, to a single 'best practices' video, we felt that the committee was adequately manned, as it is today. The members are committed and motivated to accomplishing the task for which it was charged. A plea for additional members what submitted to the Trustee Line during November, and went completely unanswered.

Our final agenda item was to begin the process of coming up with a preamble for the video that will be displayed on the web page where the video will be uploaded. This will involve each member coming up with a description of what the final video will be about. Some of the members submitted their version and once we receive this from the remaining members, we will begin the construction of the preamble. The difficult part will be incorporating the best of each member's submission, into one comprehensive statement, but that is part of our job, as a committee.

Respectfully submitted,
David M. – Committee Chair
Area 12, New Jersey