

CONFERENCE OVERSIGHT & ASSISTANCE COMMITTEE

Purpose:

To oversee all processes dealing with International Conferences and to encourage and provide assistance to Areas seeking to host an International Conference as well as to provide advice and assistance after a Conference has been awarded.

Board of Trustees Chair Liaison: Andy R.

Chair of the Committee: André G.

Co-chair of the Committee: Norm B. – Area 10A

Use this email address to contact the Chair of this committee

committee.conference@trusteewebsite.com

The committee is not open to additional members.

Committee members are listed below, as of 04/28/17

Name	Area
André G.	5B
Bill A.	7A
Herb B.	5
Kathy S.	7
Norm B.	10A

COMMITTEE REPORT – SEPTEMBER 2017

The committee has been active through exchange of emails in September.

We have received a tentative hotel contract from an area wishing to make a bid in Ontario, CA for the fall 2018 International Conference. The contract has been looked at by each member of the committee and our remarks and suggestion have been sent to that area's organizing committee.

We are also working on preparing an internal guide for the committee members, to help them follow up on an International Conference once it has been granted by the BOT. This guide will be an internal document and will be made available only to the committee members.

We are in regular contact with the Ontario organizing committee and we are receiving regular reports from them. We have also verified and approved several handouts which will be distributed in the various workshops at the conference.

André G.

Committee chair, Area 5B