## **CONFERENCE OVERSIGHT & ASSISTANCE COMMITTEE**

## **Purpose:**

To oversee all processes dealing with International Conferences and to encourage and provide assistance to Areas seeking to host an International Conference as well as to provide advice and assistance after a Conference has been awarded.

Board of Trustees Chair Liaison: Andy R.

Chair of the Committee: André G.

Co-chair of the Committee: Norm B. - Area 10A

Use this email address to contact the Chair of this committee

committee.conference@trusteewebsite.com

The committee is not open to additional members.

Committee members are listed below, as of 04/28/17

Name	Area
André G.	5B
Bill A.	7A
Herb B.	5
Kathy S.	7
Norm B.	10A

## <u>COMMITTEE REPORT – AUGUST 2017</u>

Following our July committee meeting, we have submitted two agenda items for the Fall 2017 trustee meeting in Ontario, CA.

The first one is a "Quick Check-List" of things to do for an Area wishing to submit a bid to hold an International Conference, for approval as appropriate literature to be posted on the trustee website.

The second one is resubmitting for approval our previous item to approve a rewrite of the "Hosting an International Conference" pamphlet. This was originally put on the agenda in San Diego and was returned to the committee thru a Motion to Commit.

All committee members have now confirmed their service to the committee going forward. The committee should meet again in September, through a conference call.

André G.

Committee chair, Area 5B