

**BOARD OF REGENTS  
MEETING MINUTES OF NOVEMBER 16, 2024**

**Call to order:** The Chair, Ara H., called the meeting to order at 9:30 A.M.

The Chair reminded everyone that recording of this meeting is not permitted.

**Roll call was taken by the Secretary, Valerie D.**

Present: Ara H., Bob W., Joe C., John C., Laura M., Valerie D., Zach M.  
and Israel A., Office Manager.

Present by Zoom: Arnie B., Jo K. and KC B., International Executive Secretary, Pete K., Chair Board of Trustees

**A. Minutes for October 19, 2024.**

A motion was made to approve the minutes as written.

**MOTION SECONDED AND PASSED**

**FOR – 9      AGAINST – 0      ABSTAINED – 0**

**B. Operating Statement for October 2024.**

A motion was made to approve the August Operating Statement as written.

**MOTION SECONDED AND PASSED**

**FOR – 9      AGAINST – 0      ABSTAINED – 0**

**OLD BUSINESS**

**A. Office Manager Report – Israel A.**

- Life-Liners – 0
- New Cans – 0
- Group Information Request Forms Received – 0
- Group Information Request Forms received prior to sending out Starter Kits:8. Eight Starter Kits were sent out as follows after receiving the Group Information Request Forms for the month of September:
- Cottonwood, AZ    Delray Beach, FL    Lafayette, LA    Granite Falls, MN  
New York, NY    Ruidoso, NM    Columbus, OH    Mooresville, SC
- Prison Starter Kits Sent Out – 0
- Venmo and Zelle donations were \$2,637.62; Groups (18) \$1,187.00, 1X Donations (5) \$274.00, Life-Liner donations (16) \$495.00, and I.S.O. Can Contributions (5) \$316.62.
- Audit was completed and signed off by BOR Chair, Ara H.
- Spanish Blue Book was received but cover was misspelled.

A motion was made to destroy the inventory that was received as requested by the printer and to receive a \$1000 compensation for new order that will be placed asap.

**MOTION SECONDED AND PASSED**

**FOR – 9      AGAINST – 0      ABSTAINED – 0**

**B. International Executive Secretary Report – KC B.**

- 1) Completed October bulletin.
- 2) November bulletin will include IES letter regarding upcoming BOR elections of new members.
- 3) Letters too Intergroups & Trustees will go out first week of December.
- 4) Attended the B.O.T. meeting in Cherry Hill, NJ.
- 5) Beginning to work on minutes that were damaged during transport but audio recording is fine.

**C. CHAIR OF BOARD OF TRUSTEES – PETE K.**

- 1) Pete K. was welcomed by Chair & B.O.R. members.
- 2) An overview of the Cherry Hill B.O.T. meeting was given.
- 3) Literature sales & dates concern has been addressed and resolved.

**D. DISCUSS TRUSTEE AGENDA AND RESULTS THAT AFFECT THE B.O.R./ISO OFFICE.**

Approved By-Laws 2<sup>nd</sup> vote #15.

New literature #16 (There is help brochure) passed the 1st vote and Chair reported that literature pricing was given.

**E. DISCUSS UPDATE ON WEBSITE.**

The update was given regarding the meeting spreadsheet that's nearing completion.

Website Committee to meet and review before "Going Live".

A motion was made to table this item till the November meeting.

**MOTION SECONDED AND PASSED**

**FOR – 9      AGAINST – 0      ABSTAINED – 0**

**F. DISCUSS UNITY STEP 7.**

Discussion ensued and it was noted that Unity Step 7 is applicable to groups and that the ISO is a corporation therefore receiving charitable and outside contributions should be acceptable as long as there are no strings attached. (In legal terms: No quid pro quo requested.)

These will be listed as miscellaneous donations.

A motion was made to accept the donations received and list these as miscellaneous donations.

**MOTION SECONDED AND PASSED**

**FOR – 9      AGAINST – 0      ABSTAINED – 0**

**NEW BUSINESS**

**A. DISCUSS B OF A BANK FLEXIBLE CD MATURING ON NOVEMBER 11, 2024.**

A motion was made to allow the CD to roll over at the current interest rate.

**MOTION SECONDED AND PASSED**

**FOR – 9      AGAINST – 0      ABSTAINED – 0**

**B. DISCUS US BANK CD MATURING ON NOVEMBER 16, 2024.**

A motion was made to allow CD to roll over at current interest rate.

**MOTION SECONDED AND PASSED**

**FOR – 8      AGAINST – 0      ABSTAINED – 0**

**C. DISCUSS EMPLOYEE HEALTH INSURANCE.**

A motion was made to approve the rate proposal for 2025 Employee Health Benefits.

**MOTION SECONDED AND PASSED**

**FOR – 9      AGAINST – 0      ABSTAINED – 0**

**D. APPROVE THE EXPENSES FOR THE CHAIR OF B.O.R. ATTENDING THE TRUSTEE MEETING IN CHERRY HILL, NJ.**

A motion was made to approve expenses for the B.O.R. Chair.

**MOTION SECONDED AND PASSED**

**FOR – 9      AGAINST – 0      ABSTAINED – 0**

**E. DISCUSS EMPLOYEE HOLIDAY SCHEDULE.**

A motion was made to give all employees December 26 & 27<sup>th</sup> and January 2 & 3<sup>rd</sup> off.

**MOTION SECONDED AND PASSED**

**FOR – 9      AGAINST – 0      ABSTAINED – 0**

**F. DISCUSS CHANGING THE MAY 2025 B.O.R. MEETING DATE.**

A motion was made to move the May B.O.R. meeting to May 10, 2025.

**MOTION SECONDED AND PASSED**

**FOR – 9      AGAINST – 0      ABSTAINED – 0**

**Number of people who called in to listen to the meeting: 2**

**Collected: \$60.00**

**The meeting ended with the Serenity Prayer at 11:00 A.M.**

**The next meeting will be December 14, 2024.**

**Respectfully submitted by Valerie D., Secretary**