# BOARD OF REGENTS MEETING MINUTES OF NOVEMBER 11, 2023

Call to order: The Chair, Bob W., called the meeting to order at 9:30 A.M.

The Chair reminded everyone that recording of this meeting is not permitted. Roll call was taken by the secretary, Valerie D.

Present: Bob W., John C., Laura M., Valerie D., Zach M., Israel A., Office Manager. Present by phone: Ara H., Arnie B., Jo K., Lloyd A., KC B., International Executive Secretary.

## A. Minutes for October 21, 2023.

• A motion was made to approve the minutes as written.

# MOTION SECONDED AND PASSED

FOR-9 AGAINST-0 ABSTAINED-0

# B. Operating Statement for October 2023.

• A motion was made to approve the October 2023 Operating Statement as written.

#### MOTION SECONDED AND PASSED

FOR-9 AGAINST-0 ABSTAINED-0

## **OLD BUSINESS**

## A. Office Manager Report – ISRAEL A.

- NEW LIFELINERS (State) 0
  FL 1 MD 1 PA 1
- CANS (State) 0
- GROUP INFORMATION REQUEST FORMS RECEIVED: 3 Lakewood Tuesday & Friday, CO (REGISTRATION ONLY)
- GROUP INFORMATION REQUEST FORMS RECEIVED PRIOR TO SENDING STARTER KITS - 8
   Eight Starter Kits were sent out as follows after receiving the Group Information Request Forms for the month of June: Gretna, LA Saint Paul, MN Norfolk, NE Dover, NH Portland, OR Summerville, SC Richmond, VA Abram Village, PEI
- Prison Starter Kits Sent: 1 Shakopee, MN
- Venmo& Zelle donations were \$1,810.67: Groups \$366.00, 1X donations \$161.00, Lifeliner donations \$742.00, I.S.O. Can donations \$378.67.00.

## **B.** International Executive Secretary Report – KC B.

- October bulletin completed.
- Working on November bulletin.
- Continue to help with formatting the anniversary information for the bulletin.
- Everything is ready for the Chicago Fall Conference.

## C. DISCUSS UPDATENON B.O.R. MEETING GOING TO THE ZOOM FORMAT.

- Zoom account is being addressed.
- All equipment has been purchased.
- All equipment purchased was within budget.

## D. UPDATE ON WEBSITE INFORMATION.

Website development has moved to Phase 2, which is the development phase of the website building process. A flat design was presented to the B.O.R. members, this design is just a platform for developers to work from updates will be provided to Committee and B.O.R.

#### **NEW BUSINESS**

## A. DISCUSS EMPLOYEE HEALTH INSURANCE.

• A motion was made to renew Health Insurance plans as provided by the agent.

## MOTION SECONDED AND PASSED

FOR-9	AGAINST-0	ABSTAINED-0

• A motion was also made to add Dental & Life Insurance for full-time employees.

# MOTION SECONDED AND PASSED

FOR – 9 AGAINST – 0 ABSTAINED – 0

## B. DISCUSS EMPLOYEE HOLIDAY SCHEDULE.

A motion was made to offer two days off or receive a bonus. Each employee has to decide.

## MOTION SECONDED AND PASSED

FOR-9	AGAINST-0	ABSTAINED-0

Number of people who called in to listen to the meeting: 0 Collected: \$ 40.00 Meeting ended with the Serenity Prayer at 10:35 A.M. Next meeting will be December 16, 2023. Respectfully submitted by Valerie D., Secretary