

**BOARD OF REGENTS
MEETING OF NOVEMBER 16, 2019**

The meeting was called to order at 9:30 A.M. by Bob W., Chair, Board of Regents.

Present: Bob W., Calvin C., Cathy F., Mazi S., Tom M., Wendy B. and Karen H.,
International Executive Secretary.

Present by Telephone: Herb B., Gary M. and Richard C.

Bob W. reminded everyone that recording of this meeting is not permitted.

A. The minutes of the October 12, 2019 Board of Regents meeting were approved as submitted.

Motion seconded and passed
For – 9 Against – 0 Abstained – 0

B. The operating statement for October 2019 was approved as submitted.

Motion seconded and passed
For – 9 Against – 0 Abstained – 0

OLD BUSINESS

A. LIFELINERS.

There were 17 new Lifeliners as follows (by state):

California (2)	Indiana (1)	Washington (1)
Colorado (1)	Massachusetts (2)	Alberta (1)
Florida (2)	Michigan (1)	Ontario (3)
Illinois (1)	Pennsylvania (1)	Quebec (1)

NEW CANS: 0

GROUP INFORMATION REQUEST FORMS RECEIVED: 1

Harwich, MA (Registration only)

GROUP INFORMATION REQUEST FORMS RECEIVED PRIOR TO SENDING STARTER
KITS: 9

Nine Starter Kits were sent out after receiving the Group Information Request Forms for the
month of October as follows:

Montgomery, AL	Waikoloa, HI	Binghamton, NY
San Diego, CA	Rayne, LA	Willoughby, OH
Round Lake, IL	Grand Rapids, MI	Norman, OK

PRISON STARTER KITS SENT: 0

B. GRATITUDE WEEK.

Total funds received in the month of November as of 11/16/19 was \$1,804.00. Total received to date is \$12,327.69.

NEW BUSINESS

A. REPORT ON BOARD OF TRUSTEE MEETING.

Karen H., International Executive Secretary, reviewed items discussed and voted on at the previous B.O.T. meeting held in Montreal.

B. PERTINENT ITEMS FROM B.O.T. MEETING TO BE VOTED ON.

The B.O.T. passed the first vote on the new Harassment brochure as approved literature. After discussion by Board of Regent members, a motion was made to send the new harassment brochure to a lawyer for a legal opinion.

Motion seconded and passed
For – 9 Against – 0 Abstained – 0

There was also brief discussion on selling the Life-Line Bulletin subscription in the G.A. store. A motion was made to table this item until next month to give Karen H. time to assess and communicate back any impact this request will have on the I.S.O.

Motion seconded and passed
For – 9 Against – 0 Abstained – 0

C. ANNUAL AUDIT.

The annual audit was completed, signed, and filed on time. A motion was made to accept audit as written.

Motion seconded and passed
For – 9 Against – 0 Abstained – 0

D. LARGE PRINT BEYOND 90 DAYS.

A discussion occurred related to purchasing and pricing for the large print version of Beyond 90 Days. A motion was made to buy 1,000 large print Beyond 90 Days and raise the price for both large print Beyond 90 Days and Towards 90 Days to \$2.50, effective January 1, 2020.

Motion seconded and passed
For – 9 Against – 0 Abstained – 0

E. EMPLOYEES HEALTH INSURANCE.

Cost of health insurance for the employees increased 4.8% for 2020. A motion was made to continue to use the current health insurance company and to continue to subsidize a portion of the co-pay for employees.

Motion was made to renew current health plan for employees along with reimbursing up to \$500.00 for each full time employee, per policy year (December 1, 2019 – November 30, 2020) for medical or prescription expenses.

Motion seconded and passed
For – 9 Against – 0 Abstained – 0

F. HOLIDAY/YEAR END BONUSES:

The Board discussed holiday/yearend bonuses for the I.S.O. employees. Two motions were made. First a motion was made to grant yearend bonuses for two of the three employees.

Motion seconded and passed
For – 9 Against – 0 Abstained – 0

Second, another motion was made to grant a yearend bonus for the I.E.S.

Motion seconded and passed
For – 9 Against – 0 Abstained – 0

The collection in the amount of \$140.00 was taken and the meeting closed with the Serenity Prayer at 10:39 A.M. The next meeting of the Board of Regents will be held December 21, 2019 at 9:30 A.M.

Today's Board of Regents meeting had no external parties call in to listen.

Respectfully submitted by Cathy F., Recording Secretary