

**BOARD OF REGENTS  
MEETING MINUTES OF OCTOBER 18, 2025**

**Call to order:** The Chair, Wendy B. called the meeting to order at 9:31 A.M.

The Chair reminded everyone that recording of this meeting is not permitted.

Roll call was taken by the Secretary, Richard C.

Present: Wendy B., Ara H., Bob W., Joe C., James C. and Israel A., Office Manager.

Present by Zoom: Richard C., Jackie C., Jo Jo B., KC B., International Executive Secretary and Pete K., Chair, Board of Trustees.

Present by Telephone: Ted S. between 10:53 A.M. - 11:20 A.M.

**A. Minutes for September 20, 2025.**

A motion was made to approve the August minutes as written.

**MOTION SECONDED AND PASSED  
FOR - 8 AGAINST - 0 ABSTAINED - 0**

**B. Operating Statement for September 2025.**

A motion was made to approve the September 2025 Operating Statement as written.

**MOTION SECONDED AND PASSED  
FOR - 8 AGAINST - 0 ABSTAINED - 0**

**OLD BUSINESS**

**A. Office Manager Report – Israel A.**

- **NEW LIFELINERS – 1**  
California – 1
- **CANS – 0**
- **GROUP INFORMATION REQUEST FORMS RECEIVED: 0**
- **GROUP INFORMATION REQUEST FORMS RECEIVED PRIOR TO SENDING STARTER KITS – 8**
- **Eight Starter Kits were sent out as follows after receiving the Group Information Request Forms for the month of September:**

Kahului, HI      Chicago. IL (2)      Little Falls, MN      Willmar, MN  
Rochester, NY      Tahlequah, OK      Saratoga Springs, NY

- **Prison Starter Kits Sent: 0**
- **Venmo and Zelle donations totaled \$4658.16:** Groups (26) \$1,216.00, 1X Donations (8) \$372.00, Life-Liner donations (31) \$902.16, I.S.O. Can Contributions (5) \$306.50, Intergroup (1) \$100.00, Gratitude ISO Cans (2) \$101.00, Groups (9) \$893.00, Literature (1) \$767.50.

#### **B. International Executive Secretary Report – KC B.**

- Completed September bulletin. Working on October bulletin.
- On-going projects include anniversary database, writing SOP on duties and obtaining digital copies of all literature.
- Preparing for Board of Trustee Meeting in Denver. Minimizing amount of paper that will be taken to meeting. Will utilize laptop to review literature as required and conduct attendance, roll call and roll call votes.
- Attended Camp Arnold fall retreat with Area 2H (Washington state). Did a workshop on Friday afternoon about the ISO and gave key note speech Saturday evening.

#### **C. Chair of the Board of Trustee Report – Pete K**

- Nothing to report.

#### **D. Wendy confirmed that a GA member will look after Creating and Helping Maintain an Employee Handbook as agreed to last month.**

### **NEW BUSINESS**

#### **A. DISCUSSED TRUSTEE AGENDA.**

- Reviewed items that concerned the Board of Regents  
#1, #2, #24, #25, #26, #29, #30, #37, #38, #41, #48 & #45.

#### **B. DISCUSS US BANK CD SIGNERS.**

- Wendy B., Bob W. and Joe C. will go to the bank to change signing authorities.

#### **C. DISCUSS CHASE BANK CHECKING ACCOUNT SIGNERS.**

- Wendy B., Bob W. and Joe C. will go to the bank to change signing authorities.

Number of people who called in to listen to the meeting: 2

Collected: \$25.00

The meeting ended with the Serenity Prayer at 11:57 A.M.

The next meeting will be Saturday, November 15th 2025.

Respectfully submitted by Richard C., Secretary