

**BOARD OF REGENTS
MEETING MINUTES OF OCTOBER 16, 2021**

CALL TO ORDER: The Chair, Cathy F., called the meeting to order at 9:31 A.M.

The Chair reminded everyone that recording of this meeting is not permitted.

The Chair announced that Doug E. has resigned from the B.O.R. Zach M. is filling this position.

ROLL CALL WAS TAKEN:

Present: Cathy F., Guy H., John C., Valerie D., Zach M. and Israel, Office Manager.

Present by Phone: Andre G., Arnie B., Gary M., Jo K., and KC B., International Executive Secretary.

MINUTES FROM SEPTEMBER 18, 2021, B.O.R. MEETING:

A motion was made to approve the minutes.

MOTION SECONDED AND PASSED

For – 9 Against – 0 Abstained – 0

OPERATING STATEMENT FOR SEPTEMBER 2021:

A motion was made to amend the September 2021 operating statement and remove the \$195,000 out of the receipts and disbursements and add a note with an asterisk at the bottom of the operating statement.

MOTION SECONDED AND PASSED

For – 7 Against – 1 Abstained – 1

Roll call vote follows:

Andre G. - yes
Arnie B. - yes
Cathy F. - yes
Gary M. - abstained
Guy H. - yes
Jo K. - yes
John C. - no
Valerie D. – yes
Zach M. - yes

OLD BUSINESS

A. REPORT FROM ISRAEL, OFFICE MANAGER.

- Lifeliners – 2 new (from New York and Ohio)
- New Cans – none
- Group Information Request Forms received: none
- Group Information Request forms received prior to sending two Starter Kits for the month of September to Valparaiso, IN and Kankakee, IL
- Prison Starter Kits – none
- Venmo and Zelle Donations - \$2,458.13

- Audit – still in process. Israel will confirm with the auditors when the Audit will be completed.
- Israel will be sending the Board an updated list of the current B.O.R. members.

B. I.E.S. REPORT – KC B.

- KC sent the B.O.T. Minutes to the Trustee Website for all Trustees to review and get back to her in 30 days with any corrections or changes.
- A member of the B.O.R asked if she would send all B.O.R. members the B.O.T. Orlando minutes as soon as they were approved by the Trustees.
- She is working on Standard Operating Procedures (SOP) for her position.
- She is continuing to consult with Area 2’s Tech committee to see if it is viable to have a Virtual Board of Trustees meeting. They will be doing a mock Zoom meeting and she will let the Board know how it went at the next B.O.R. meeting.

C. BY-LAWS COMMITTEE REPORT – VALERIE D.

Report was submitted prior to today’s Board meeting. The next meeting will be October 17, 2021. B.O.R. members not currently on this committee can attend the committee’s meetings to give input. One of the members of the committee is researching all past B.O.T. minutes, starting with the first meeting in 1961. The committee will continue to review amendments to the By-Laws. The committee meets every two weeks. Guy H. will be joining this committee.

D. STANDING RULES COMMITTEE REPORT – NO CURRENT CHAIR

No written report was submitted prior to today’s Board meeting. They are continuing to reformat the rules according to topic areas.

E. LEASE RENEWAL COMMITTEE REPORT - JOHN C.

The committee’s report was received by the B.O.R. members prior to the meeting with costs for our remaining space as well as two new location options along with possible moving expenses. Discussion followed. See more in New Business.

F. B.O.R. PHONE TO ZOOM MEETING COMMITTEE REPORT – ANDRE G.

The committee has been suspended until January 2022, due to the lack of members.

G. REVIEW YEAR END INVENTORY.

Only items that are sold by the I.S.O are listed on the inventory sheet. Israel asked how often the report is needed by the B.O.R. The B.O.R agreed that once a year is sufficient.

H. ITEM #114 R.S.O. INFO ON I.S.O. WEBSITE.

The above item was not voted on at the last Board of Regents meeting. Therefore, will be voted on during this meeting. The item was passed by the Board of Trustees as follows:

114. For all International RSOs to be listed on the ISO website. Including but not limited to Email, physical addresses, and phone numbers.

Item passed pending a vote by the Board of Regents.

A motion was made by the Board of Regents for all International RSOs to be listed on the ISO website. Including but not limited to Email, physical addresses, and phone numbers.

MOTION SECONDED AND PASSED

For – 9 Against – 0 Abstained – 0

NEW BUSINESS

A. LEASE FURTHER DISCUSSION

The committee: John, Karen, Israel and Bob W. have looked at two possible locations for the office. One was not acceptable and the other was questionable. There were several concerns. The committee will continue to look for office space and increase the size to 3,000 square feet. Due to time restraints the committee will get back to the B.O.R. within two weeks. Zach M. has joined this committee.

A motion was made to relocate the I.S.O. to save money.

MOTION SECONDED AND PASSED

For – 9 Against – 0 Abstained – 0

B. ADDRESSES ON LITERATURE DISCUSSED BY GARY M.

It was discussed at the Orlando B.O.T. meeting that addresses on the Lifeline envelopes were outdated. New envelopes were printed upon closing the P.O. Box during Covid-19. Further discussion regarding addresses on literature, order fulfillment and the protentional upcoming move was discussed.

Two members of the B.O.R. had to leave the meeting early: Zach M. left at 11:20 AM and Valerie D. left at 11:40 AM.

People who listened into the meeting: 1

Collection: \$60.00

Next Meeting will be November 20, 2021

The meeting closed with the Serenity Prayer at 11:47 A.M.

Respectfully submitted by Jo K., Recording Secretary