

**BOARD OF REGENTS  
MEETING MINUTES OF AUGUST 17, 2024**

**Call to order:** The Chair, Ara H., called the meeting to order at 9:30 A.M.

**Roll call was taken by the Secretary, Valerie D.**

Present: Ara H., Bob W., John C., Laura M., Valerie D., Zach M and Israel A., Office Manager.

Present by Zoom & phone: Arnie B., Jo K. and KC B., International Executive Secretary.

Absent: Laura M., Lloyd A.

**A. Minutes for JULY 20, 2024.**

A motion was made to approve the minutes as written.

**MOTION SECONDED AND PASSED**

**FOR – 7      AGAINST – 0      ABSTAINED – 0**

**B. Operating Statement for JULY 2024.**

A motion was made to approve the April Operating Statement as written.

**MOTION SECONDED AND PASSED**

**FOR – 7      AGAINST – 0      ABSTAINED – 0**

**OLD BUSINESS**

**A. Office Manager Report – Israel A.**

- Life-Liners – 1 from California
- New Cans – 0
- Group Information Request Forms Received – 0
- Group Information Request Forms received prior to sending out Starter Kits:4. Four Starter Kits were sent out as follows after receiving the Group Information Request Forms for the month of Juny:  
Marlborough, MA      Syracuse, NY      Arlington, VA      Thika, Kenya
- Prison Starter Kits Sent Out – 0
- Venmo and Zelle donations were \$2,186.33; Groups (15) \$1,176.00, 1X Donations (4) \$203.00, Life-Liner donations (18) \$500.00, and I.S.O. Can Contributions (5) \$307.33.

**B. International Executive Secretary Report – KC B.**

- Completed July bulletin.

- Working on August bulletin.
- Will have Spring B.O.T. meeting minutes - so it'll be more pages than usual.
- Starting to receive registration forms for Cherry Hill B.O.T. meeting in November.
- I will start getting everything together next month so that I'm 100% ready by mid-October.
- Now that the website spreadsheet is completed, I'll be working on the anniversary database again.

**C. DISCUSS WEBSITE UPDATE.**

KC B. completed spreadsheet for website meeting list. Website committee to set up a meeting with web developers to get clarification of timelines for launching the new website.

**D. DISCUSS RESTRUCTURING/DIGITAL MEDIA.**

A motion was made to table this item.

**MOTION SECONDED AND PASSED**

**FOR – 7      AGAINST – 0      ABSTAINED – 0**

**NEW BUSINESS**

**A. DISCUSS ELECTRONIC CHECK SIGNING.**

Discussion to evaluate further in the future.

**B. DISCUSS UNITY STEP 7.**

Discussion only.

**C. REVIEW STANDING RULES.**

Review and will be updated.

**D. DISCUSS ADDING JUNETEENTH AS A FLOATING HOLIDAY TO THE STANDING RULES, ON PAGE 1 OF 5 EMPLOYEE BENEFITS.**

Standing Rules to be updated.

**Number of people who called in to listen to the meeting: 2**

**Collected: \$30.00**

**The meeting ended with the Serenity Prayer at 10:28 A.M.**

**The next meeting will be September 21, 2024.**

**Respectfully submitted by Valerie D., Secretary**