

**BOARD OF REGENTS
MEETING MINUTES OF AUGUST 20, 2022**

Call to order: The Chair, Valerie D., called the meeting to order at 9:30

A.M.

The Chair reminded everyone that recording of this meeting is not permitted.

Roll call was taken by the secretary, Guy H.

Present: Cathy F., Guy H., John C., Valerie D., Zach M., and Israel A.,
Office Manager

Present by phone: Andre G., Arnie B., Gary M., Jo K., and KC B., International
Executive Secretary

A. Minutes for July 16, 2022:

A motion was made to approve the minutes as written.:

MOTION SECONDED AND PASSED

FOR – 9 AGAINST – 0 ABSTAINED – 0

B. Operating Statement for July 2022:

A motion was made to approve the July 2022 Operating Statement as written.

MOTION SECONDED AND PASSED

FOR – 9 AGAINST – 0 ABSTAINED – 0

OLD BUSINESS

A. Office Manager Report – Israel A.

- Lifeliners – three, AZ-1, FL-1, NV-1
- New Cans – none
- Group Information requests forms received – none
- Group Information request forms received prior to sending out starter kits – four
Simi Valley, CA/Lexington Park, MD/Mexicali, Mexico/Port Harcourt, Nigeria
- Prison starter kits – none
- Venmo and Zelle donations were \$767.00: Groups \$306.00, 1x Donations
\$187.00, LL Donations \$245.00, I.S.O. Cans Contributions \$29.00.
- The auditors are arriving August 30th for the annual audit.
- Letters were sent to all Intergroups and RSO's regarding Gratitude Week.

B. International Executive Secretary Report – KC B.

- The July bulletin is completed which included the September Gratitude
Month/Week flier and the I.S.O. annual budget.

- The August bulletin is progressing. The B.O.T. meeting minutes will be included in this issue as well as results of the Trustee elections where information has been received.
- The Trustee confidential listing is still being updated. There are still a few areas that have not updated their Trustee information.
- A letter regarding Gratitude Week was prepared to send to Intergroups and RSOs. The physical letters are being sent via the I.S.O.. The same letter is to be sent to Trustees via the Trustee Website Admin the first week of August.
- The B.O.T. executive board expenses are being sent out this next week.

C. By-Laws Committee Report – Jo R.

- The committee is exploring the idea of a complete rewrite of the By-Laws to be more precise as to what the corporation does and its purpose.

D. Standing Rules Committee Report – John C.

- The committee discussed liability insurance for the October B.O.T. meeting in Cancun.

E. Literature Order Form Report – Cathy F.

- The goal of this committee has been accomplished-the Chair, Valerie D. has disbanded the committee.

F. ERC (Employee Retention Credit) Follow-Up – Cathy F.

- The Office Manager contacted ADP which provided an Excel spreadsheet. They requested that accounting firm complete the spreadsheet. It will take 2 months to process at a cost of \$150. We need an assessment from the auditors to determine if the effort will be beneficial to the corporation.

G. Finance Committee – John C.

- The committee met on August 20th and finalized formatted designs for two options of an inventory status form. The I.S.O. will decide which will work best for them.
- Committee members and the I.S.O. submitted suggestions for cost reductions and income increases. These items will be discussed at future meetings.

Andre G. left the meeting at 9:55 AM and will return.

NEW BUSINESS

A. Discuss Literature Purchases. – John C.

- Four inventory items were identified as selling very few units over the past year:
 - Beyond 90 Days CD
 - Towards 90 Days CD
 - Big Steve DVD
 - Even Up the Odds DVD

- The Finance Committee determined that these items should be submitted as agenda items at the next B.O.T. meeting to request that the I.S.O. stop purchasing and stocking these items after the current inventory has been depleted.

A motion was made to submit four separate agenda items to the B.O.T. to discontinue these pieces of literature.

MOTION SECONDED AND PASSED

FOR – 8

AGAINST – 0

ABSTAINED – 0

Andre G. rejoined the meeting at 10:23 AM.

B. Review Proposed Standing Rules Changes. – John C.

(1) Insurance Coverage For Uninsured B.O.T. Meetings.

- The next B.O.T. meeting will be in Cancun, Mexico in October 2022.
- An insurance quote was received for a little over \$600.
- It was expressed that only a few insurance carriers offer insurance for these types of events.
- Discussion ensued regarding a new Standing Rule for Liability insurance for B.O.T. meetings outside of U.S., then a suggestion was made to revise the language of a new rule to cover all B.O.T. meetings.

A motion was made to table a decision on this item.

MOTION SECONDED AND PASSED

FOR – 9

AGAINST – 0

ABSTAINED – 0

C. Discuss Having The I.S.O. Accept Emails For Ordering.

- The Office Manager is concerned about orders getting lost in emails and it was suggested to create a separate email address for ordering.
- It was mentioned that we must give the fellowship more options to order products.
- All agreed that more research is needed to explore this idea.
- No motion was made.

D. Phone Meetings Page Link Added To Webpage.

- Phone Meetings link had been added to the gamblersanonymous.org website.

E. Discuss The MSA And Current Services Performed By Our Web Developer. – Gary M.

- Gary M. had a phone meeting with Israel A. regarding the Web Developer and the service agreement we currently have.
- It was expressed that we need to get a better business understanding of the relationship.

- F. Discuss Moving Bank Of America CD Into Checking Account And In What Amount.
 - The Office Manager is asking for \$20,000-\$25,000 to be moved from The Bank of America CD to the checking account.
 - Most agreed that we don't need to move funds now.
 - No motion was made.

- G. Discuss Adding An Item To The Operating Statement Under Expenses.-John C.
 - It was expressed that to understand the Literature Shipping revenue on the Operating Statement, a separate corresponding line item should be added to the list of expenses.
 - Questions were raised about the practicality and value of tracking these expenses.

A motion was made to add "Literature Shipping" as a separate expense item on the Operating Statement.

MOTION SECONDED AND FAILED

FOR – 1

AGAINST – 7

ABSTAINED – 0

Roll Call vote follows:

- Andre G. – no vote
- Arnie F. – no
- Cathy F. – no
- Gary M. – no
- Guy H. – no
- Jo K. – no
- John C. – yes
- Val D. – no
- Zach M. – no

Meeting Collection Donations: \$69.00

Number of people who called in to listen to the meeting: 0

Meeting ended with the Serenity Prayer at 11:09 A.M.

Next meeting will be September 17, 2022.

Respectfully submitted by Guy H., Secretary