

BOARD OF REGENTS

MEETING MINUTES OF JULY 20, 2024

Call to order: The Chair, Ara H., called the meeting to order at 9:30 A.M.

Roll call was taken by the Secretary, Valerie D.

Present: Ara H., Bob W., John C., Laura M., Valerie D., Zach M and Israel A., Office Manager.

Present by phone/virtual: Arnie B., Jo K. and KC B., International Executive Secretary.

Absent: Lloyd A.

A. Minutes for June 15, 2024.

A motion was made to approve the minutes as written.

MOTION SECONDED AND PASSED

FOR – 8 AGAINST – 0 ABSTAINED – 0

B. Operating Statement for JUNE 2024.

A motion was made to approve the April Operating Statement as written.

MOTION SECONDED AND PASSED

FOR – 8 AGAINST – 0 ABSTAINED – 0

OLD BUSINESS

A. Office Manager Report – Israel A.

- Life-Liners – 0
- New Cans – 0
- Group Information Request Forms Received – 0
- Group Information Request Forms received prior to sending out Starter Kits:3. Three Starter Kits were sent out as follows after receiving the Group Information Request Forms for the month of June:  
Scottsdale, AZ     Canandaigua, NY     Newport , OR
- Prison Starter Kits Sent Out – 0
- Venmo and Zelle donations were \$2,410.67; Groups (17) \$1,274.00, 1X Donations (1) \$50.00, Intergroup (1) \$50.00, Life-Liner donations (19)

\$560.00, and I.S.O. Can Contributions (5) \$376.67, Gratitude Week (1) \$100.00.

B. International Executive Secretary Report – KC B.

- Completed June bulletin.
- Working on July bulletin.
- Will include a list of all new trustees.
- B.O.T. meeting minutes finalized with very few corrections/changes. They are available on the Trustee website.
- Confidential Trustee Listing is done for the new term for now. Still missing a few areas trustees. One area has been changed to show as vacant until their issue is cleared up on who is the actual trustee.

C. DISCUSS WEBSITE UPDATE.

KC B. has been working intensely on physical & international meetings input which has been a bit challenging. Website committee members have been added to all correspondence with website developers and office staff.

D. DISCUSS RESTRUCTURING COMMITTEE REPORT.

Discussion only.

E. DISCUSS PRICING ON LITERATURE.

Motion was made to increase cost of these six items: effective August 1

Beyond 90 days Booklet, Spanish version.	\$1.25
Beyond 90 Days Large print Booklet.	\$5.00
Treasury pamphlet.	\$0.40
Step Meeting Handbook.	\$2.00
G.A. Handbook for Judiciary, Lawyers, etc.	\$1.50
Even Up the Odds DVD	\$4.50

MOTION SECONDED AND PASSED

FOR – 5      AGAINST – 3      ABSTAINED – 0

ROLL CALL

YES

NO

Ara H.

Arnie B.

Bob W.

Jo K.

John C.

Valerie D.

Laura M.

Zach M.

NEW BUSINESS

A. REVIEW AND RE-APPROVE THE 2024-2025 BUDGET.

A motion was made to re-approve the budget as presented.

MOTION SECONDED AND PASSED

FOR – 8    AGAINST – 0    ABSTAINED – 0

B. REVIEW INSURANCE COVERAGE OF THE CORPORATION.

Review and discussion only.

C. REVIEW STANDING RULES.

Review and will be updated.

D. DISCUSS ADDING JUNETEENTH AS A PAID HOLIDAY TO OUR STANDING RULES, STARTING IN 2025.

A motion was made to approve Juneteenth as a floating holiday.

MOTION SECONDED AND PASSED

FOR – 8    AGAINST – 0    ABSTAINED – 0

E. DISCUSS CROSS-TRAINING OFFICE EMPLOYEES ON RESPONSIBILITIES AND JOB DESCRIPTION.

A motion was made to have each employee write a Standard Operating Procedure (SOP) based on how they perform their job description, so that we can have each cross-trained.

MOTION SECONDED AND PASSED

FOR – 8    AGAINST – 0    ABSTAINED – 0

Number of people who called in to listen to the meeting: 1

Collected: \$33.00

The meeting ended with the Serenity Prayer at 10:47 A.M.

The next meeting will be August 17, 2024.

Respectfully submitted by Valerie D., Secretary

