

**BOARD OF REGENTS
MEETING MINUTES June 27, 2026**

Call to order: The Chair, Wendy W., called the meeting to order at 9:30 A.M.

The Chair reminded everyone that recording of this meeting is not permitted.

Roll call was taken by the Secretary, Richard C.

Present: Wendy B., Ara H., Bob W., Joe C., James C., and Israel A., Office Manager.

Present by Zoom: Jackie C., Jo Jo B., Richard C., KC B., International Executive Secretary, Pete K., Chairperson of Board of Trustees.

Present by Telephone: Ted S.

A. Minutes for May 23, 2026.

A motion was made to approve the May 23, 2026, minutes as written.

**MOTION SECONDED AND PASSED
FOR – 9 AGAINST – 0 ABSTAINED – 0**

B. Operating Statement for May, 2026.

A motion was made to approve the May 2026 Operating Statement as written.

**MOTION SECONDED AND PASSED
FOR – 9 AGAINST – 0 ABSTAINED – 0**

OLD BUSINESS

A. Office Manager Report – Israel A.

- **New Lifeliners: 5**
FL – 1 NC – 1 PA – 2 TX – 1
- **Cans: 0**
- **Group Information Request Forms Received: 0**
- **Group Information Request Forms Received Prior to Sending Starter Kits: 5**
- **Five Starter Kits was sent out as follows after receiving the Group Information Request Forms for the month of March:**
Ocala, FL Memphis, TN Collingwood, ON Vernon, BC
Tbilisi, GEORGIA (Country)
- **Prison Starter Kits Sent: 0**

- **Venmo and Zelle donations totaled \$3,527.84: Lifeliners (42) \$1,194.70, ISO Cans (5) \$226.38, Groups (23) \$1,167.00, 1x Donations (11) \$841.76, Bulletin (1) \$98.00.**
- Received 2 donations from the Estate of a GA member.

B. International Executive Secretary Report – KC B.

- Completed May bulletin. Working on June bulletin.
- On-going projects include writing SOP on duties and obtaining digital copies of all literature.
- Houston B.O.T meeting minutes sent to current trustees for review and several corrections have been made.
- Chicago B. O. T. meeting – hotel and airfare has been booked.
- Chicago Attendance sheets will be prepared after new trustee term has begun.
- Sending reminders to trustees asking to either a) register or b) pass on the information about registering to the new trustee on the trustee website.
- Information about Gratitude Week will be posted in Bulletin starting next month.

C. Chairperson of the Board of Trustee Report – Pete K.

- No Report.

OLD BUSINESS

A. Discuss the bank CD's that are maturing in June and July.

- Discussed several CDs maturing, including where to deposit the funds from the donations from the estate.

NEW BUSINESS

B. Discussion on the Employee Handbook.

- Discussion about the costs and benefits of using ADP. There is no contract; month to month. It was discussed that performance reviews and disciplinary action should be part of the employee handbook as well.
- Motion to have ADP look after the employee handbook, in order to get ISO in compliance with various employment laws for a 90-day trial.

**MOTION SECONDED AND PASSED
FOR – 9 AGAINST – 0 ABSTAINED – 0**

C. Discuss and approve of the 2026 – 2027 Budget.

- Several items were discussed to be adjusted.

**MOTION TO TABLE SECONDED AND PASSED
FOR – 9 AGAINST – 0 ABSTAINED – 0**

D. Discussion on moving date of August Meeting.

- The August meeting was changed to August 22nd as several members are unable to attend August 15.

MOTION SECONDED AND PASSED
FOR – 9 AGAINST – 0 ABSTAINED – 0

E. Good & Welfare.

Meeting closed with the Serenity Prayer.

Election of Officers for July 1, 2026 – June 30, 2027

The following members were elected to the following positions:

Chair - Ara H

Vice Chair - Wendy B

Treasurer - Bob W

Secretary - Richard C

Assistant Secretary – Jo Jo B

Cheque Signers remain the same.

Number of people who called in to listen to the meeting: 2

Collected: \$75.00

The meeting ended with the Serenity Prayer at 11:15 A.M.

The next meeting will be July 18th2 at 9:30 A.M.

Respectfully submitted by Richard C., Secretary.