

**BOARD OF REGENTS
MEETING MINUTES OF MAY 10, 2025**

Call to order: The Chair, Ara H., called the meeting to order at 9:30 A.M.

The Chair reminded everyone that recording of this meeting is not permitted.

Roll call was taken by the Secretary, Valerie D.

Present: Ara H., Bob W., Joe C., John C., Laura M., Valerie D. and Israel A., Office Manager.

Present by Zoom: Arnie B., Jo K., KC B., International Executive Secretary and Pete K., Chair, Board of Trustees

A. Minutes for April 19, 2025.

A motion was made to approve the amended April minutes as written.

MOTION SECONDED AND PASSED

FOR – 8 AGAINST – 0 ABSTAINED – 0

B. Operating Statement for April 2025.

A motion was made to approve the April 2025 Operating Statement as written.

MOTION SECONDED AND PASSED

FOR – 8 AGAINST – 0 ABSTAINED – 0

OLD BUSINESS

A. Office Manager Report – Israel A.

- Life-Liners – 0
- New Cans – 0
- Group Information Request Forms received prior to sending out Starter Kits:3. Three Starter Kits were sent out as follows after receiving the Group Information Request Forms for the month of April:
 - Rancho Cucamonga, CA and (2) Delray Brach, FL
 - Prison Starter Kits Sent Out – 0
 - Venmo and Zelle donations totaled \$2,635.72; Groups (24) \$1,403.66,1X Donations (3) \$39.40, Life-Liner donations (24) \$896.16, I.S.O. Can Contributions (7) \$296.50.

B. International Executive Secretary Report – KC B.

- 1) Completed the April bulletin.
- 2) Working on the May bulletin.
- 3) On-going projects:

- a) Anniversary database.
- b) Writing SOP on my duties.
- c) Looking into visiting the office, possibly in May or June to train on the other duties.
- 4) B.O.T. meeting in May.
 - a) Attendance sheets were updated with trustee changes.
 - b) Roll call sheets were printed.
 - c) Absentee ballots obtained from 35 trustees.
 - d) Preparing Lifeliner comparison report.

C. CHAIR OF BOARD OF TRUSTEES – Pete K.

Discussed some items that are on St. Louis BOT agenda. Unity Step 11 has been added to the agenda. (Reminder: Step changes will require all literature to be changed).

D. DISCUSS UPDATE ON WEBSITE.

Brandon has been very helpful with several items and will continue working with the committee after BOT meeting.

Currently, we are exploring:

- 1) ADA Compliance (non-profit not exempt). Discussion only.
- 2) Ransomware – tabled till June 2025 BOR meeting.

E. DISCUSS PRICING LITERATURE TO BE ADDED TO THE I.S.O. WEBSITE IN PDF, DIGITAL OR OTHER FORM.

It has been confirmed with media committee & Pete K., that the intent is to have several items available on the website for free. If passed at the B.O.T. meeting, B.O.R. would like to evaluate over time the impact on literature sales, printing, space etc.

NEW BUSINESS

A. DISCUSS AGENDA ITEMS THAT AFFECT THE I.S.O. & B.O.R.

Items #, 2; 3,25,26,32,33,34,46,54, 73 were all reviewed & discussed.

B. REVIEW EMPLOYEE SALARIES.

Motion was made to give cost of living increase across the board.

MOTION SECONDED AND PASSED

FOR – 8 AGAINST – 0 ABSTAINED – 0

C. APPROVE EXPENSES FOR B.O.R. CHAIR FOR SPRING 2025 TRUSTEE MEETING.

Motion was made to allow up to \$1,500.00 for Trustee meeting.

MOTION SECONDED AND PASSED

FOR – 8 AGAINST – 0 ABSTAINED – 0

Number of people who called in to listen to the meeting: 1

Collected: \$35.00

The meeting ended with the Serenity Prayer at 10:45 A.M.

The next meeting will be June 21, 2025.

Respectfully submitted by Valerie D., Secretary