

**BOARD OF REGENTS
MEETING MINUTES OF MAY 18, 2024**

Call to order: The Chair, Ara H., called the meeting to order at 9: A.M.

Roll call was taken by the Secretary, Valerie D.

Present: Ara H., Bob H., Laura M., Valerie D., Zach M., and Israel A.,
Office manager.

Present by phone/virtual: Arnie B., Jo K., John C., Lloyd A., and KC B., International
Executive Secretary.

A. Minutes for April 20, 2024.

A motion was made to approve the minutes as written.

MOTION SECONDED AND PASSED

FOR – 9 AGAINST – 0 ABSTAINED – 0

B. Operating Statement for APRIL 2024.

A motion was made to approve the April Operating Statement as written.

MOTION SECONDED AND PASSED

FOR – 9 AGAINST – 0 ABSTAINED – 0

OLD BUSINESS

A. Office Manager Report – Israel A.

- Life-Liners – 1 from Florida
- New Cans – 0
- Group Information Request Forms Received – 1 from Oakland, CA
- Group Information Request Forms received prior to sending out Starter Kits:
Two Starter Kits were sent out as follows after receiving the Group
Information Request Forms for the month of April. Yuma AZ and Topeka,
KS.
- Prison Starter Kits Sent Out – 0
- Venmo and Zelle donations were \$1,885.48; Groups (13) \$533.00,
Intergroups (1) \$50.00, 1X Donations (3) \$90.00, Life-Liner donations (18)
\$635.00, Bulletin Subscription (1) \$48.00, ISO Can Contributions (6)
\$479.48, and BOT Registration (1) \$50.00.

B. International Executive Secretary Report – KC B.

- Completed April bulletin.
- Working on May bulletin.
- Received the notes Valerie took in Pleasanton.
 - a) Organizing those notes and items.
 - b) Downloaded the audio to my computer. I can barely hear the audio but will use headphones to cancel out all other noise.
 - c) Formatted the minutes into the template that I need to complete them.
 - d) I will reach out if I need help with understanding an item.
 - e) Should have them done within the 30-day deadline (June 6) to get them out to the trustees for review. I will also send them to members of the BOR. If I can't get them done by the 6th of June, I'll let everyone know.

C. DISCUSS RESTRUCTURING COMMITTEE REPORT.

Discussion only.

D. DISCUSS WEBSITE UPDATE.

1. Motion made to set a \$8.00 Flat rate for U.S. literature shipping costs.

MOTION SECONDED AND PASSED

FOR – 9 AGAINST – 0 ABSTAINED – 0

2. Motion made to set the Flat Rate of \$40.00 for International literature shipping costs.

MOTION SECONDED AND PASSED

FOR – 9 AGAINST – 0 ABSTAINED – 0

NEW BUSINESS

A. APPROVE EXPENSES FOR B.O.R. CHAIR FOR SPRING 2024 TRUSTEE MEETING.

A motion was made to approve the B.O.R. Chair's expenses.

MOTION SECONDED AND PASSED

FOR – 9 AGAINST – 0 ABSTAINED – 0

B. DISCUSS TAKING SIGNED BLANK CHECK (S) TO TRUSTEE MEETING OR INTERNATIONAL CONFERENCES.

A motion was made to never sign "blank checks".

MOTION SECONDED AND PASSED

FOR – 9 AGAINST – 0 ABSTAINED – 0

C. DISCUSS THE PURCHASE/LEASE OF A NEW OFFICE COPY MACHINE.

A motion was made to buy floor model copier.

MOTION SECONDED AND PASSED

FOR – 9 AGAINST – 0 ABSTAINED – 0

D. DISCUSS REIMBURSING VALERIE D.'s EXPENSES FOR FILLING IN FOR THE I.E.S.

A motion was made to reimburse Valerie D. for her expenses.

MOTION SECONDED AND PASSED

FOR – 9 AGAINST – 0 ABSTAINED – 0

E. DISCUSS OPENING OUR OPEN/CLOSED MEETINGS TO MINORS.

Discussion only.

F. REVIEW EMPLOYEE SALARIES.

1. A motion was made to increase employee salaries.

MOTION SECONDED AND PASSED

FOR – 9 AGAINST – 0 ABSTAINED – 0

2. A motion was made to add family dental for each employee.

MOTION SECONDED AND PASSED

FOR – 9 AGAINST – 0 ABSTAINED – 0

Number of people who called in to listen to the meeting: 1

Collected: \$31.00

The meeting ended with the Serenity Prayer at 10:41 A.M.

The next meeting will be June 15, 2024.

Respectfully submitted by Valerie D., Secretary