

**BOARD OF REGENTS  
MEETING MINUTES OF APRIL 15, 2023**

**Call to order:** The Chair, Valerie D., called the meeting to order at 9:30 A.M.

The Chair reminded everyone that recording of this meeting is not permitted.

**Roll call was taken by the secretary, Guy H.**

Present: Guy H., John C., Valerie D., Zach M., Israel A., Office Manager

Present by phone: Andre G., Arnie B., Gary M., Jo K., and KC B., International  
Executive Secretary

**A. Minutes for March 18, 2023:**

A motion was made to approve the minutes as written:

**MOTION SECONDED AND PASSED**

**FOR – 8                      AGAINST – 0                      ABSTAINED – 0**

**B. Operating Statement for March 2023:**

A motion was made to approve the March 2023 Operating Statement as written.

**MOTION SECONDED AND PASSED**

**FOR – 8                      AGAINST – 0                      ABSTAINED – 0**

**OLD BUSINESS**

**A. Office Manager Report – Israel A.**

- Lifeliners – two, CA-2
- New Cans – none
- Group Information requests forms received – one, Seattle, WA (registration only)
- Group information request forms received prior to sending starter kits - five
- Five Starter Kits were sent out as follows after receiving the Group Information Forms for the month of March: Burbank, CA, Plymouth, MA, Trenton, NJ, Oregon, OH, and Ajax, ONT
- Prison starter kits – none
- Venmo and Zelle donations were \$1,738.88: Groups \$1,090.00, 1x Donations \$237.88, Life-Liner Donations \$210.00, I.S.O. Can Donations \$101.00, Intergroups Donation \$50.00, Ohio B.O.T.Reg.\$50.00.
- Issues with the online ordering system on the website appear to be resolved. There have been no calls regarding issues or errors in the last two weeks.
- The new Blue Book has been ordered and should be shipped after May.
- A question was raised as to the unit cost, and it was determined that the B.O.R. will vote on the price of the updated version after the books are received.
- It was reported that there are 830 in stock of the "old" books which is about an 8 month supply. The prior version will not be sold after the updated version

is published.

**B. International Executive Secretary Report – KC B.**

- March bulletin completed and sent to printer.
- Working on April bulletin.
- Still preparing items for Cleveland including attendance sheets, motion sheets, and Lifeliner statistics for a 12-month period.
- Received registrations for Spring B.O.T. meeting. As of 4/14/2023, there were 27 Trustees pre-registered.
- B.O.T. Literature Committee member currently proofreading the new Group Handbook. This may be completed and sent to the I.S.O. before the Cleveland B.O.T. meeting.
- Assisted John C. with Lifeliner numbers and totals.

**C. By-Laws Committee Report – Jo K.**

- Although research is continuing, the Committee did not meet this past month because we want to wait for the results of the B.O.T. agenda item #27 regarding the proposed change of the By-Laws from approved literature to appropriate literature.
- Jo K. reported that she is going to the B.O.T. meeting and will speak to Trustees regarding the item.

**D. Finance Committee – John C.**

- The Committee had a meeting on April 4, 2023. Topics discussed included:
- A fundraiser for March of 2024.
- A flyer to raise awareness of the importance of becoming a Lifeliner.

**NEW BUSINESS**

**A. DISCUSS NEW EVENT IN THE SPRING “UNITY WEEK.” – Andre G.**

A motion was made to table the discussion.

**MOTION SECONDED AND PASSED**

**FOR – 8**

**AGAINST – 0**

**ABSTAINED – 0**

**B. REVIEW B.O.T, AGENDA ITEMS FOR THE MAY 2023 MEETING. – Val D.**

- The B.O.R. went through items on the agenda that affect the I.S.O. and members expressed their opinions to the Chair.

**C. DISCUSS FINDING BACKEND ASSISTANCE WITH WEBSITE. – Val D.**

- The Chair has done a lot of work discussing the website with the I.S.O. staff and researching vendors for website updates for improved functionality and accessibility.
- There are several vendors that have provided information on potential costs. Total ranging from \$3,000 to \$15,800 depending on services provided.
- It was suggested that we should have at least 3 written quotes from different providers, but it was noted that this process can be extremely pricey.

**D. DISCUSS LIFELINER FLYER. – John C.**

- It was reported that there were 391 Lifeliners who donated in the last year.
- A flyer has been produced to be distributed to every member of the fellowship.
- A question was raised as to if the B.O.R. needs permission to distribute the flyer to the Trustees at the B.O.T. meeting and it was reported that the Chair of the B.O.T. could approve it.
- There was a discussion about the receipt options offered on the flyer.

A motion was made to modify the flyer receipt options section to “Email Receipt Requested” with checkboxes Yes/No and a line for the donor’s email address.

**MOTION SECONDED AND PASSED**

**FOR – 5**

**AGAINST – 2**

**ABSTAINED – 1**

Roll Call vote follows:

Andre G. – yes  
Arnie F. – yes  
Gary M. – yes  
Guy H. – no  
Jo K. – yes  
John C. – yes  
Val D. – abstained  
Zach M. – no

**Number of people who called in to listen to the meeting: one**

**Collected:\$41.00**

**Meeting ended with the Serenity Prayer at 12:14 P.M.**

**Next meeting will be May 20, 2023.**

**Respectfully submitted by Guy H., Secretary**