

**BOARD OF REGENTS  
MEETING MINUTES OF FEBRUARY 17, 2024**

**Call to order:** The Chair, Ara H., called the meeting to order at 9:30 A.M.

**\*\* Due to intercom issues today's meeting is not available by phone. \*\***

The Chair reminded everyone that recording of this meeting is not permitted.

**Roll call was taken by the secretary, Valerie D.**

Present: Ara H., Bob W., John C., Laura M., Valerie D., Zach M.,  
Israel A., Office Manager

Present by phone: Arnie B., Lloyd A., and KC B., International Executive Secretary

Absent: JO K.

**A. Minutes for January 20, 2024.**

A motion was made to approve the minutes as written:

**MOTION SECONDED AND PASSED**  
**FOR – 8                      AGAINST – 0                      ABSTAINED – 0**

**B. Operating Statement for January 2024.**

A motion was made to approve the January 2024 Operating Statement as written.

**MOTION SECONDED AND PASSED**  
**FOR – 8                      AGAINST – 0                      ABSTAINED – 0**

**OLD BUSINESS**

**A. Office Manager Report – Israel A.**

- Lifeliners –none
- New Cans – one – Gretna, LA
- Group Information requests forms received – One
- Olympia, WA (Registration Only)
- Group Information request forms received prior to sending out starter kits – three Starter Kits were sent out in the month of January: Rochester, NY, Reading, PA and Castlegar, BC
- Prison starter kits – none.
- Venmo and Zelle donations were \$1,654.37: Groups (13) \$747.35, 1x Donations (3)\$138.00, LL Donations (16) \$460.00, I.S.O. Cans Contributions (5) \$309.02.

**B. International Executive Secretary Report – KC B.**

- Completed January bulletin.
- Working on February bulletin.
- Should have anniversary template form soon to send out to B.O.R. members for review.
- Hoping to start a new procedure on anniversary submissions by July 1. First 12

months will be quite a bit of work to create a database, it'll streamline the way they are submitted & reported in the bulletin.

**C. DISCUSS RESTRUCTURING COMMITTEE REPORT.**

- Articles of Incorporation – Discussed and reviewed and further investigation will be performed to verify if Amendments are required.
- Outside Donations – Discussed setting up a disclaimer for outside entities to possibly sign an exclusion and no expectation agreement.
- Lack of Executive members on B.O.R. - Discussed and members of the Board of Regents were quite favorable about welcoming the Chair of the Board of Trustees or a designated Chairperson to attend.

**NEW BUSINESS**

**A. DISCUSS CHANGES TO THE BY-LAWS.**

- 1.) Reviewed proposed changes to change Article 3 Section 5 to allow members outside of 100 miles as physical, telephonic, or video attendance constitutes presence.

**MOTION SECONDED AND**

**PASSED**

**FOR – 8      AGAINST – 0      ABSTAINED – 0**

- 2.) Reviewed proposed change Article 3 Section 6; As trusted servants request for telephonic, video or excused absence will be granted by the Chairman of the Board of Regents.

**MOTION SECONDED AND PASSED**

**FOR – 8      AGAINST – 0      ABSTAINED – 0**

**B. DISCUSS THE COST OF THE STOP & THINK CARDS.**

Discussion Only.

**C. REVIEW AND DISCUSS LITERATURE SHIPPING COSTS FOR THE OFFICE AND CUSTOMERS.**

Discussion Only.

**D. DISCUSS PROPOSAL FOR ADDITIONAL HELP FOR THE I.S.O.**

Proposed & discussed the benefits of increasing the I.E.S's hours to 30 weekly and be eligible for medical insurance.

**MOTION SECONDED AND PASSED**

**FOR – 8      AGAINST – 0      ABSTAINED – 0**

**E. DISCUSS BANK OF AMERICA LIQUID CD MATURING ON FEBRUARY 27, 2024.**

A motion was made to rollover the liquid CD.

**MOTION SECONDED AND PASSED**

**FOR – 8      AGAINST – 0      ABSTAINED – 0**

**Number of people who called in to listen to the meeting: 0**

**Collected: \$65 .00**

**The meeting ended with the Serenity Prayer at 10:42 A.M.**

**Next meeting will be February 17, 2024.**

**Respectfully submitted by Valerie D., Secretary**