

**BOARD OF REGENTS  
MEETING MINUTES OF JANUARY 18, 2025**

**Call to order:** The Chair, Ara H., called the meeting to order at 9:30 A.M.

The Chair reminded everyone that recording of this meeting is not permitted.

**Roll call was taken by the Secretary, Valerie D.**

Present: Ara H., Joe C., Laura M., Valerie D. and Israel A., Office Manager.

Present by Zoom: Jo K., John C., Zack M., and KC B., International Executive Secretary and Pete K., Chair Board of Trustees

Special guest: Wendy B. and Jason H., Assistant Manager.

**A. Minutes for December 14, 2024.**

A motion was made to approve the minutes as written.

**MOTION SECONDED AND PASSED**

**FOR – 7    AGAINST – 0    ABSTAINED – 0**

**B. Operating Statement for December 2024.**

A motion was made to approve the December 2024 Operating Statement as written.

**MOTION SECONDED AND PASSED**

**FOR – 7    AGAINST – 0    ABSTAINED – 0**

**OLD BUSINESS**

**A. Office Manager Report – Israel A.**

- Life-Liners – 1  
CA-1
- New Cans – 0
- Group Information Request Forms Received – 2  
Howard Beach, NY (Registration Only)
- St-Adele, QC (Registration Only)
- Group Information Request Forms received prior to sending out Starter Kits: 1. One Starter Kit was sent out as follows after receiving the Group Information Request Forms for the month of December:
- Newport News, VA
- Prison Starter Kits Sent Out – 0
- Venmo and Zelle donations were \$2,425.74; Groups (17) \$848.00, 1X Donations (2) \$55.00, Life-Liner donations (22) \$1,298.08, and I.S.O. Can Contributions (5) \$174.66, Intergroup Donations (1) \$50.00.

- \$16, 072.84 is the total received for Gratitude Week.
- Only four (4) BOR bios for the next BOR have been received so far.

**B. International Executive Secretary Report – KC B.**

- 1) Completed December bulletin.
- 2) Almost done with the January bulletin- will leave BOR election info in it.
- 3) Had Trustee Website Admin put BOT meeting minutes on their website.
  - a.) Will send to formatter and they will be in the February bulletin.
  - b.) Only two corrections were made.
- 4) Completed the updates to the Red Book. Will forward to Israel when it's time to reprint.
- 5) Anniversary database project is ongoing but not going as well as I'd like. There are some with three different dates in the same month/same area. Trying to streamline the process and any suggestions are greatly appreciated.
- 6) Getting ready for the B.O.T. meeting in May
  - a.) Hotel is reserved.
  - b.) Checking for the best price on non-stop flights.
  - c.) Will start getting attendance sheets, registration sheets, motion slips, etc. ready by next month or March.

**C. CHAIR OF BOARD OF TRUSTEES – Pete K.**

- 1) No report given.

**D. DISCUSS UPDATE ON THE WEBSITE.**

- 1) Website demonstration was presented on screen.
  - a) Committee & Jason were acknowledged for working together and getting to this point.
  - b) Two items were determined to need further revision prior to going "Live". Stay tuned for the launch!

**NEW BUSINESS**

**A. DISCUSS UNITY STEP 7 AND ACCEPTING OUTSIDE DONATIONS AS "MISCELLANEOUS".**

A motion was made to "Rescind" the motion to accept outside donations that was passed at the November B.O.R. meeting.

**MOTION SECONDED AND PASSED  
FOR – 7    AGAINST – 0    ABSTAINED – 0**

**B. DISCUSS CHANGES TO THE STANDING RULES AS SEPARATE APPROVALS AND MORE CLARITY AS WRITTEN.**

A motion was made to table this item to the February B.O.R. meeting.

**MOTION SECONDED AND PASSED  
FOR – 7    AGAINST – 0    ABSTAINED – 0**

**C. DISCUSS CALIFORNIA SICK LEAVE LAW.**

A motion was made to table this item to the February B.O.R. meeting.

**MOTION SECONDED AND PASSED**

**FOR – 7    AGAINST – 0    ABSTAINED – 0**

**D. DISCUSS CITIBANK CD THAT IS MATURING IN JANUARY 2025.**

A motion was made to roll over to a 4.5% rate for 7 months.

**MOTION SECONDED AND PASSED**

**FOR – 7    AGAINST – 0    ABSTAINED – 0**

**Number of people who called in to listen to the meeting: 2**

**Collected: \$50.00**

**The meeting ended with the Serenity Prayer at 10:34 A.M.**

**The next meeting will be on February 15, 2025.**

**Respectfully submitted by Valerie D., Secretary**