

**BOARD OF REGENTS
MEETING MINUTES OF JANUARY 15, 2022**

CALL TO ORDER: The Chair, Cathy F., called the meeting to order at 9:37 A.M.

The Chair reminded everyone that recording of this meeting is not permitted.

ROLL CALL WAS TAKEN:

Present: Cathy F., Guy H., John C., Valerie D. and Israel, Office Manager.
Present by Phone: Andre G., Gary M., Jo K., Arnie B., *Zach M. and KC B., International Executive Secretary.

*Zach M was on the phone but his vote will not count since he was not present.

VISITORS - BEFORE THE MEETING OPENED:

Karen H. and Bob W. Karen was given a certificate and gift from the Board of Regents for her service of 32 years as the I.S.O. Executive Secretary and her retirement.

MINUTES FROM DECEMBER 18, 2021, B.O.R. MEETING:

A motion was made to approve the minutes as written.

MOTION SECONDED AND PASSED

For – 8 Against – 0 Abstained – 0

OPERATING STATEMENT FOR DECEMBER 2021:

A motion was made to approve the Operating Statement as written.

MOTION SECONDED AND PASSED

For – 8 Against – 0 Abstained – 0

OLD BUSINESS

A. OFFICE MANAGER REPORT - ISRAEL.

Lifeliners – three – one from Florida and two from Illinois

- New Cans – none
- Group Information Request Forms received: 0
- Group Information Request forms received prior to sending Starter Kit for the month of December were three: Rancho Cucamonga, CA; Wilmington, NC and Deurne, Belgium
- Prison Starter Kits – none
- Venmo and Zelle Donations - \$881.00
- Update on literature sales to Israel – the person in Israel doesn't want to receive the money back from his purchase but instead a new address was given to I.S.O. for their literature to be shipped to the new address.
- New Office Location update – Everything is getting settled and things are going well.

B. I.E.S. REPORT – KC B.

- KC completed the December Bulletin and has begun working on the next bulletin.
- KC will include in the monthly bulletins the Unity Steps.
- I.S.O.'s new address was sent to the Board of Trustees.
- A Las Vegas member contacted KC about starting an Intergroup outside of Moscow in Russia. His letter was forwarded to Pete K., B.O.T. Chair, for him to assign to the International Relations Committee.
- KC was asked if the B.O.T. will have their next meeting using Zoom and KC said no.

C. BY-LAWS COMMITTEE REPORT – VALERIE D.

No committee report at this time.

D. STANDING RULES COMMITTEE REPORT – JOHN C.

The revised Standing Rules were completed last month. It is a living document and the committee has been suspended. Israel will email members of the B.O.R. the revised document.

E. FINANCIAL INFORMATION COMMITTEE REPORT – CATHY F.

No report at this time.

NEW BUSINESS

A. GRATITUDE WEEK 2021 - ISRAEL

The total received for Gratitude Week as of December 31, 2021 was \$14,279.08

B. REVIEW I.S.O. CD's – CATHY F.

Bank	Balance	Maturity Date
Bank of America Liquid CD	\$ 34,344.60	8/27/2022
Chase CD	\$195,008.54	1/18/2022
US Bank CD	\$195,008.28	1/16/2022

A motion was made to rollover the Chase and US Bank CD's and review at their next maturity dates.

**MOTION MADE AND SECONDED
FOR – 8 AGAINST - 0 ABSTAINED - 0**

C. ELECTRONIC CHECK SIGNING – JOHN C.

I.S.O. checks need to be signed twice a month at the office.

John did some research on the cost of having electronic check signing prior to the meeting and found one company that was very expensive. The B.O.R. discussed other options such as overnight delivery to each person who needs to sign the checks and then returning the checks to I.S.O. for mailing. Another possibility would be to use a carrier service. It was decided to review this item next month under New Business.

D. B.O.R. MEETINGS FROM PHONE CONFERENCE TO ZOOM – CATHY F.

Since the new location is still in transition, it was suggested to table this item until the April 2022 B.O.R. meeting. It was noted that the conference call this month worked very well and everyone was able to hear clearer and sharper than before the move.

E. HOTEL CONTRACT FOR THE NEXT B.O.T. MEETING – CATHY F.

Cathy received a call from Pete K., the B.O.T. Chairperson, the night before this meeting regarding the hotel contract being signed from someone from the B.O.R. for the next B.O.T. physical meeting in May 2022. In the past if the B.O.T. meeting included an International Conference the host city would sign the contract. The May meeting will not have an International Conference. After much discussion it was agreed to send the contract to all B.O.R. members for review and find out the deadline for signing the contract for the hotel (Cathy will talk to Pete). Since the May meeting will be for Trustees only there was a concern regarding the number of blocked rooms was too high. A suggestion was made regarding the possibility to hold the meeting for two days instead of three to lower the room blocking cost. After input from the B.O.R. members and Cathy's discussion with Pete an emergency B.O.R. meeting may be needed.

People who listened into the meeting: 3

Collection: \$44.00

Next Meeting will be February 19, 2022 at 9:30 A.M.

The meeting closed with the Serenity Prayer at 10:30 A.M.

Respectfully submitted by Jo K., Recording Secretary