

Report of the Conference Oversight and Assistance Committee for the October, 2026, Trustee Meeting in Chicago

Area 1 International Conference Committee (ICC), with encouragement and direction from the Trustee Conference Oversight and Assistance Committee (COAC) Chair and Co-Chair, continues to beef up its efforts to assure it is organized and timely going forward. Since our report in May, the ICC has since made further progress in organizing the 2027 International Conference in LA.

The COAC has met twice and recently had a Zoom meeting with the conference Co-Chairs where we requested, and received, more detailed information on finances for the conference steering committee and its standing committees. Those financial reports were shared with the BOR for use in its decision regarding providing seed money for the conference. The COAC has also made clear we are ready to assist in any of the many facets of conference organizing and management.

Since our last report the ICC has:

- been meeting regularly on a monthly basis and will continue to meet monthly going forward
- established a budget for the conference and is using Quickbooks to track revenues and expenses
- requested of the COAC that the allowed \$3,000 in seed money be granted to the ICC. The COAC has forwarded the request to the BOR to award it.
- established standing committees to support the major components of the conference and is working on bolstering them and establishing budgets for them
- continues active committee leadership and volunteer recruitment with further outreach for volunteers in progress
- a flyer promoting Area 1 member registration has been distributed, and
- plans and materials for wider promotion are underway

The COAC is requesting that, going forward, the ICC:

- continue providing the COAC with monthly progress reports including meeting minutes and financial reports
- establish budgets and monitoring for standing committees along with expectations for regular reporting to the ICC

Respectfully Submitted by:

Harold A., Chair

Jeff R. (Area 8E), Co-Chair