

Spring 2025 Virtual Meeting Committee Report

Members:

Butch G – Committee Chair

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The committee has worked for the past 2 years changing the guidance code and making new rules and procedures where needed to implement the usage of digital media to host online trustee meetings. Every effort was made to ensure the same ‘feeling’ of a physical meeting within the online trustee meeting.

Several “test” online meeting were held to make sure that the system we are recommending will work for our needs. With every meeting changes were immediately noticed until our final meeting was held on March 1 with everyone attending and participating realizing that the format will work. There were 32 participants who were on that particular meeting. 26 were Trustees the others were committee members 1 Trustee was from Iran, 3 from the Philipeans, 2 from South America. Since this is a new format for our program as a whole, we need to remind everyone that this process is a fluid one. We will need to adapt where we find procedures will not work and be able to make ones that will. For example we

found that the system will recognize people who have their hand up in order, but the host only “sees” a few participants not everyone at the same time, so we need “monitors” who can communicate with the host to recognize the participants in the proper order.

With the Rules and Procedures that the Committee has recommended It was intentional that nothing was named as far as system, App, program etc. That will allow our program to change out any part of the program as long as a single majority vote of the B.O.T. happens. If something is not specifically listed in the Rules and Procedures for Digital Trustee Meeting but otherwise listed in the Rules and Procedures for Trustee Meetings than the later will apply.

The committee is recommending the following:

Zoom Business (10 certificates @ 21.99 per month billed annually)	\$2,638.80
Election Buddy (Voting App Premium 30 motions per meeting	\$ 397.00
Translation App	\$ 600.00
Total Annually	\$3,635.80