

Virtual Meeting Committee

Butch G – Chairman

Luis O Steve C

Marc L Wendy B

Patrick G Ele

Renee G Inda K

Vital

Meeting Dates:

December 2, 2023

December 20, 2023

January 27, 2024

The first meeting a number of items were discussed including it was determined that Wendy B would research all references to physical meetings within the Guidance Code where trustee meetings are concerned.

The chairman stated that finding software that the Board of Trustees could use for virtual meetings was vital for the committee to the whole board. Steve C said that he knew someone who worked for a company that had software we could use. The committee talked about the need for certain uses and restrictions on the software and what the costs would be. Steve told us that he would talk with the company and see if they would work with us. We stated that we would meet again on the 20th to see what the company would say about working with us.

The second meeting two items were discussed. The first was that the chairman and Wendy B presented the Guidance Code items that referenced “physical meetings” in reference to trustee meetings. It was stated that these guidance code items would need to be changed for the committee to move forward. The chairman stated that he would forward the items to be included on the agenda.

Steve C stated that he had not met with the company yet but he would within the month of January 2024.

The third meeting the status of finding software was discussed. Steve C stated that he had met with the company that he thought would be able to meet our needs. He stated that the company would not relinquish control over the software and did not want to work with a non profit. It was determined that we would have to search for software that we could use.