

## Trustee Website Committee Report for Cancun, Fall 2022

Just a few changes since the Cherry Hill Meeting. Thank you to Renee G for stepping up and taking over the Trustee Line role on the website! Again, Butch G did a wonderful job in compiling our rolling agenda and making it available on the website. Butch's work really helped make my job of putting together your final meeting agenda/absentee ballot much easier.

In June, Google changed some of their criteria for e-mail security... For some reason, still unknown, we were blocked from sending out emails with the website name, as we used Gmail for our email portal. Emails still get through, but end up in a spam folder. I worked with the previous admin, Mike R, and we determined this may get cleared up with time, and we will make a determination of what other changes may be needed to keep the lines of communication open with our emails. Please use "ga trustee web@ gmail" to contact me directly with concerns about the website. The reason we add spaces to email addresses is so that the email address is not picked up by spambots that go around and pick up emails off websites (and attached PDF files too!)

Still learning as I am able and grateful to contribute to the function of the trustees work for GA. Please let me know if you have ideas of how we can enhance the trustee website.

Others contributing and editing the website: (Thank you!)

Walter G	Memorial
Renee G	Trustee Line
Butch G	Rolling Agenda

### SHORT TERM GOALS:

1. Fixing the e-mail issue
2. Keep the existing website up and running, essentially maintaining the site as needed
3. Outlining all the roles others have in helping to maintain the site, encouraging others to help, as able
4. Maintain trustee mail lists, current and past.
5. Provide information to trustees about the process of forming the agenda
6. Respond to all inquires that come into the website, forward as needed

### LONG TERM GOALS: *(rolled over from previous trustee meetings)*

1. Review the current local area website guidelines and propose possible amendments.
2. Once finalized, send the updated guidelines to all areas, especially those with websites, and perform a review of those sites to assist in compliance. (would require additional help)
3. Discuss ways to incorporate a basic website layout for local areas to use, if they wish, that could become a "one-click" install setup after the area establishes web space.

Respectfully submitted,

Doug K  
Website Administrator  
Trustee Website Co-Chair

Ed G  
Area 10 trustee  
Trustee Website Co-Chair