

## CONFERENCE OVERSIGHT & ASSISTANCE COMMITTEE

### Purpose:

To oversee all processes dealing with International Conferences and to encourage and provide assistance to Areas seeking to host an International Conference as well as to provide advice and assistance after a Conference has been awarded.

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Board of Trustees Chair Liaison: Andy R.

Chair of the Committee: André G.

Co-chair of the Committee: Norm B. – Area 10A

Use this email address to contact the Chair of this committee

[committee.conference@trusteewebsite.com](mailto:committee.conference@trusteewebsite.com)

The committee is not open to additional members.

Committee members are listed below, as of 11/28/17

Name	Area
André G.	5B
Bill A.	7A
Herb B.	5
Kathy S.	7
Norm B.	10A
Wendy B.	1B

### **COMMITTEE REPORT – June 2018**

This month, the committee was active through exchange of emails, phone calls between some of the members and a telephone Conference call held on June 3<sup>rd</sup>. During this conference call, the committee voted to leave all documentation on the trustee website, even if it will now appear in the “Hosting an International Conference” pamphlet, as approved by the BOT in Cancun. We will review this decision after the new pamphlet is printed by ISO.

We have appointed a committee member to be the oversight contact with each of the two International Conferences to be held in 2019, in Louisville KY and Montreal, Qc. We have already contacted the organising committees for each conference to let them know who is appointed to oversee their conference.

The committee will update the Past Conferences database on the trustee website once it gets an updated registration form from Louisville and Montreal. That was already requested from both.

André G.  
Committee chair