

## CONFERENCE OVERSIGHT & ASSISTANCE COMMITTEE

### Purpose:

To oversee all processes dealing with International Conferences and to encourage and provide assistance to Areas seeking to host an International Conference as well as to provide advice and assistance after a Conference has been awarded.

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Board of Trustees Chair Liaison: Andy R.

Chair of the Committee: André G.

Co-chair of the Committee: Norm B. – Area 10A

Use this email address to contact the Chair of this committee

[committee.conference@trusteesite.com](mailto:committee.conference@trusteesite.com)

The committee is not open to additional members.

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Committee members are listed below, as of 11/28/17

Name	Area
André G.	5B
Bill A.	7A
Herb B.	5
Kathy S.	7
Norm B.	10A
Wendy B.	1B

### **COMMITTEE REPORT – NOVEMBER 2017**

Since our last monthly report in September, here is what was done by the committee:

We created a “Quick checklist” of things to do to hold an International Conference and had it approved as appropriate literature by the Board of Trustees at the Ontario trustee meeting. The approved document should be posted on the trustee website soon.

We presented a complete rewrite of the “Hosting an International Conference” pamphlet for approval at the Ontario trustee meeting. The item received a 1<sup>st</sup> vote approval and will be up for 2<sup>nd</sup> vote in Cancun in 2018.

We started a discussion at the Ontario trustee meeting about the future International conferences and how to motivate areas to present bids to set up one. Several ideas were exchanged. Afterwards, the committee heard of some members willing to look into the feasibility of setting one up in their area. Presently, there is no official bid for any future International conference.

We are still following up on the Ontario conference. We know they are working on their final report, which is due by the end of January 2018.

We are still working on preparing an internal guide for the committee members, to help them follow up on an International Conference once it has been granted by the BOT. This guide will be an internal document and will be made available only to the committee members.

Finally, the committee will meet through a conference call in early December.

André G.

Committee chair, Area 5B