

**BOARD OF REGENTS
MEETING OF AUGUST 19, 2017**

The meeting was called to order at 9:32 A.M. by Bob W., Chairman, Board of Regents.

Present: Bernie G., Bob W., Calvin C., Tom M., Wendy B. and Karen H.,
International Executive Secretary.

Present by Telephone: Betty B., Herb B., *John C. and Peter A.

*John C. will not be voting and his being present by phone does not count for attendance at this meeting.

A. The minutes of the July 15, 2017 Board of Regents meeting were approved as submitted.

Motion seconded and passed
For – 8 Against – 0 Abstained – 0

B. The operating statement for July was approved as submitted.

Motion seconded and passed
For – 8 Against – 0 Abstained – 0

OLD BUSINESS

A. LIFELINERS

There were 5 new Lifeliners as follows: 3 from California and 2 from Nevada

NEW CANS

There were no new Cans.

**GROUP INFORMATION REQUEST FORMS RECEIVED PRIOR TO SENDING
STARTER KITS: 6**

6 Starter Kits were sent as follows after receiving the Group Information Request Forms for the month of July: Durange, CO; Murphysboro, IL; Vorhees, NJ; Parma, OH; Ocean Shores, WA; Tomah, WI

PRISON STARTER KITS SENT: 2

Two Prison Starter Kits were sent to Susanville, California and Stony Mountain, Manitoba.

B. E-READERS FOR COMBO BOOK.

Everything is ready to go. The Board previously set the price of the Combo book for both Kindle and Nook at \$1.25 per copy. Kindle has a minimum of \$1.99 per copy with a 35% royalty. A check will be sent once a month to our checking account. Nook should be ready next week. It was decided that we will sell both for \$2.00 each.

C. MEMO OF UNDERSTANDING WITH OUR WEBSITE DESIGNER.

Karen H. talked to Andrew, our website designer and he will have information for the September meeting. Motion to table.

Motion seconded and passed
For – 8 Against – 0 Abstained – 0

D. PRESSURE RELIEF GROUP PUBLICATIONS AND FORMS.

The Board instructed Karen H. to forward copies of the Pressure Relief forms received from our attorney to Andy R. for review. A motion was made to temporarily stop selling all Pressure Relief related literature; (the Gamblers Anonymous Pressure Relief Group Meeting Pamphlet and Financial Forms, the Pressure Relief Group Flyer, the Pressure Relief Group Meeting Handbook and the Gamblers Anonymous Pressure Relief Group Online Financial Forms on CD.

Motion seconded and passed
For – 8 Against – 0 Abstained – 0

The Board of Regents are requesting that the Chair of the Board of Trustees, Andy R., bring this item up to the Board of Trustees.

E. COMPLIANCE AUDIT.

Everything is ready to go. The contract is ready to be signed and a check has already been prepared. The signed contract along with the check will be mailed this coming week. The Compliance Audit will not be completed until our Financial Audit by our Accountants has been finalized.

F. CANCUN TRUSTEE MEETING CONTRACT.

\$4,400.00 was wired to the Hotel and the Contract was signed by Bob W., Chairman and also forwarded to the Hotel.

G. REPORT FROM FUTURE PLANNING COMMITTEE.

Report was given by Peter A. Conference call was held. They talked about how to deal with Trustee only meetings. It is up to the Trustees to figure out. The next meeting will be held in September.

H. REVIEW ADDITIONAL CHANGES TO STANDING RULES.

Several proposed changes to the Standing Rules were presented. Prior to voting all proposed changes will be reviewed as follows:

Current Version:

2. The International Service Office will be closed on the following holidays:
 - a) New Year's Day
 - b) President's Day
 - c) Memorial Day
 - d) July 4th
 - e) Labor Day
 - f) Thanksgiving and Friday following
 - g) Christmas

Proposed Version:

2. The International Service Office will be closed on the following holidays:
 - a) New Year's Day
 - b) President's Day
 - c) Memorial Day
 - d) July 4th
 - e) Labor Day

f) Thanksgiving and Friday following

g) Christmas

After 90 days of continuous employment, all full time-employees (40 hours per week) will be paid for the above Holidays.

Current Version:

3. Every full-time employee of the International Service Office will be given a yearly paid vacation according to the following:
One week paid vacation after 1 year of continuous employment.
Two weeks paid vacation per year after 2, 3 & 4 years of continuous employment.
Three weeks paid vacation per year after 5,6,7,8 & 9 years of continuous employment.
Four weeks paid vacation per year, each year after 10 years of continuous employment.
Any unused vacation time at the end of each Anniversary date will be paid with the approval of the International Executive Secretary.
Each full time employee will have one paid personal holiday per year in lieu of a paid holiday for Martin Luther King Day.

Proposed Version:

3. Every full-time employee (40 hours per week) of the International service Office will be given a yearly paid vacation according to the following:
One week paid vacation after 1 year of continuous employment.
Two weeks paid vacation per year after 2, 3 & 4 years of continuous employment.
Three weeks paid vacation per year after 5,6,7,8 & 9 years of continuous employment.
Four weeks paid vacation per year, each year after 10 years of continuous employment.
Any unused vacation time at the end of each Anniversary date will be paid with the approval of the International Executive Secretary.
Each full time employee (40 hours per week) will have one paid personal holiday per year in lieu of a paid holiday for Martin Luther King Day.

Current Version:

8. The International Executive Secretary or the Treasurer of the Board of Regents must approve a master copy of the Financial Report prior to its printing in the Life-Line Bulletin.

Proposed Version:

8. The monthly Financial Report of the International Service Office will be mailed or emailed to each member of the Board of Regents for review prior to the monthly Board of Regents meeting. A master copy of the Financial Report must also be approved by the International Executive Secretary or the Treasurer of the Board of Regents prior to its printing in the Life-Line Bulletin.

Current Version:

9. The Operating Statement of the International Service Office will be published monthly with membership access electronically, print or other appropriate means.

Proposed Version:

9. The monthly Financial Report of the International Service Office will be published monthly with membership access electronically, print or other appropriate means.

Current Version:

17. The bank statement for the International Service Office will be balanced and reconciled with the checkbook by a non-signatory member of the Board of Regents or the first on the replacement list of the Board of Regents.

Proposed Version:

17. The bank statement for the International Service Office will be balanced and reconciled with the checkbook and or QuickBooks by a non-signatory member of the Board of Regents or the first on the replacement list of the Board of Regents.

Current Version:

19. The monthly agenda for the Board of Regents will be prepared by the International Executive Secretary and/or the Chairman of the Board of Regents. The agenda will be mailed or emailed the first week of the month, prior to the meeting. Any additions to the agenda must be in writing and given to the Chairman of the Board of Regents prior to the start of the meeting.

Proposed Version:

19. The monthly agenda for the Board of Regents will be prepared by the International Executive Secretary and/or the Chairman of the Board of Regents. Any additions to the agenda must be in writing and given to the Chairman of the Board of Regents prior to the start of the meeting.

Current Version:

21. Minutes and agendas of the Board of Regents meeting will be mailed or emailed monthly to each member of the Board of Regents, the Chairman, the two Co-Chairmen and all members of the Board of Trustees.

Proposed Version:

21. Minutes and agendas of the Board of Regents meeting will be mailed or emailed monthly to each member of the Board of Regents, the Chairman, the two Co-Chairmen and all members of the Board of Trustees the first Friday of the month, prior to the meeting.

Current Version:

22. The International Service Office will pay reasonable and necessary expenses for the Chairman of the Board of Regents or a duly designated member of the Board of Regents to attend the meetings of the Board of Trustees. The estimated expenses must be approved by the Board of Regents prior to the Trustees meeting.

Proposed Version:

22. The International Service Office will pay reasonable and necessary expenses for the Chairman of the Board of Regents or a duly designated member of the Board of Regents to attend the two semi-annual meetings of the Board of Trustees. The estimated expenses must be approved by the Board of Regents prior to the Trustees meeting.

Current Version:

27. Health insurance will be made available to all eligible employees the 1st of the month following 60 days of continuous employment. To be considered eligible for health insurance the employee must work an average of 30 hours per week. The insurance will be provided for all eligible employees through a plan chosen by the employer and shall be reviewed on an annual basis each November. Employees may choose an alternate plan option and pay for any additional premium. Families or dependents of employees will be covered at employee expense thru payroll deduction.

Proposed Version:

27. Health insurance will be made available to all eligible employees the 1st of the month following 60 days of continuous employment. To be considered eligible for health insurance the employee must work an average of 30 hours per week. The insurance will be provided for all eligible employees through a plan chosen by the employer and shall be reviewed on an annual basis each November. Employees may choose an alternate plan option and pay for any additional premium thru payroll deduction. Families or dependents of employees will be covered at employee expense thru payroll deduction.

Motion to accept all of the above proposed changes.

Motion seconded and passed
For – 8 Against – 0 Abstained – 0

I. REVIEW INSURANCE COVERAGE OF THE CORPORATION.

All Insurance policies for the Office (Workers Compensation, Office/Contents, Directors and Officers and Crime Shield) were reviewed. Motion to accept as presented.

Motion seconded and passed
For – 8 Against – 0 Abstained – 0

NEW BUSINESS

There was no New Business.

The collection in the amount of \$40.00 was taken and the meeting closed with the Serenity Prayer at 10:18 A.M. The next meeting of the Board of Regents will be held on September 16, 2017 at 9:30 A.M.

Respectfully submitted by Wendy B., Recording Secretary