

**BOARD OF REGENTS
MEETING OF JULY 23, 2016**

The meeting was called to order at 9:30 A.M. by John C., Chairman Board of Regents.

Present: Bernie G., John C., Pat S., Woodie H. and Karen H., International Executive Secretary.

Present by Telephone: Bill B., Leanne W. and Peter A.

Absent: Mike S. and Steve F.

Calvin C., first on the replacement list was also present.

A. The minutes of the June 18, 2016 Board of Regents meeting were read and approved.

Motion seconded and passed

For – 7 Against – 0 Abstained – 0

B. The operating statement for June 2016 was read and approved.

Motion seconded and passed

For – 7 Against – 0 Abstained – 0

Peter A. reviewed the I.S.O. Budget results verses Historical Budget and also the I.S.O. Budget model for 2017 by analyzing the actual verses budgeted figures for the Fiscal Year end June 30, 2016.

OLD BUSINESS

A. LIFELINERS

There were 2 new Lifeliners as follows:

California – 1 Georgia - 1

NEW CANS

There were no new Cans.

GROUP INFORMATION REQUEST FORMS RECEIVED PRIOR TO SENDING STARTER KITS – 7

Seven Starter Kits were sent out as follows after receiving the Group Information Request Forms for the month of June:

Burnaby, BC	Petaluma, CA	Sioux City, IA	South Haven, MI
Woodbury, MN	Hamilton, OH	White River Junction, VT	

PRISON STARTER KITS SENT: 0

B. LIFE-LINE BULLETIN.

Karen H. reported that the online issue should be available for viewing on the third Friday of each month. A few more subscriptions were received. The small problems with the printed versions have been resolved. We should see the actual savings on next month's Operating Statement.

C. FINANCIAL SOFTWARE UPDATE.

Karen H. reported on the different types of Quickbook programs and the costs, including the Quickbooks Payroll Service. Bill B. and Peter A. made some comments inquiring about the payroll service. Peter suggested to move forward with the software and not change the payroll at this time.

D. DISCUSS MOVING LIFE-LINE BULLETIN TO I.S.O. WEBSITE AFTER 2ND B.O.T. GUIDANCE CODE VOTE IN SAN DIEGO.

John C. talked about proposing an agenda item for the San Diego Board of Trustees International Meeting in October. A motion was made as follows:

Subject to appropriate Board of Trustees approval the monthly Bulletin (Life-Line) be transferred from the B.O.T. website to the G.A.I.S.O. website.

Motion seconded and passed

For – 7 Against – 0 Abstained – 0

E. DISCUSS CORPORATE BY-LAWS.

Presented by Bill B. This item will be discussed under New Business, Item D.

NEW BUSINESS

A. REVIEW STATUS OF BANK ACCOUNTS AND OTHER PERTINENT INFORMATION RELATED TO THE I.S.O.

Karen H. went over important information pertaining to the finances and other pertinent items for the Office which the Board discussed. A copy of the Annual Budget will be printed in the August issue of the Life-Line bulletin.

The Board also discussed the Capital One CD that is maturing. John C., Peter A. and Karen H. will look into this.

B. REVIEW STANDING RULES.

John C., Chairman requested to table the Standing Rules to the August meeting, asking all members to take them home and review prior to the next meeting.

C. REVIEW INSURANCE COVERAGE OF THE CORPORATION.

Presented by Karen H., I.E.S. and John C., Chairman. All four policies for the Office (Workers Compensation, Office/Contents, Directors and Officers and Crime Shield) were reviewed as presented.

D. REVIEW AND DISCUSS LEGAL OPINION PREPARED FOR THE B.O.R. ON NOVEMBER 16, 1998.

The Board reviewed letter of November 16, 1998 and legal opinion from Law Offices of Lawrence D. Levine, Attorney. A copy of the letter will be sent to Andy R., Chairman of the Board of Trustees.

DISCUSS CORPORATE BY LAWS (From Old Business, Item E above).

Bill B. presented the following to go on the Board of Trustees Agenda for San Diego: Corporate By-Laws are a legal document and not literature.

Motion: Remove By-Laws from appropriate and approved literature immediately.

Motion seconded and passed

For-7 Against-0 Abstained-0

E. DISCUSS CHANGING BY-LAWS, ARTICLE XVII – ORDER OF BUSINESS, SECTION 2.

John C. presented the following change to the By-Laws for approval:
BY-LAWS, Article XVII, Section 2: (B)

Current version:

A reading of the minutes of the previous meeting.

Proposed version:

Approve the minutes of the previous meeting.

Motion seconded and passed

For-7 Against-0 Abstained-0

F. APPROVE EXPENSE FOR CHAIR BOARD OF REGENTS TO ATTEND THE SAN DIEGO TRUSTEE MEETING.

A motion was made to approve \$700.00 for the Board of Regents Chairman to attend the Trustees meeting in San Diego.

For – 6

Bernie G.

Bill B.

Leanne W.

Pat S.

Peter A.

Woodie H.

Against – 0

Abstained - 1

John C.

The collection in the amount of \$79.00 was taken and the meeting closed with the Serenity Prayer at 11:19 A.M. The next meeting of the Board of Regents will be held August 20, 2016 at 9:30 A.M.

Today's Board of Regents meeting had 6 people call in and listen.

Respectfully submitted by Woodie H., Recording Secretary