

**BOARD OF REGENTS  
MEETING OF JULY 20, 2013**

The meeting was called to order at 9:30 A.M. by Benni F., Chairman, Board of Regents.

Present: Bob W., Steve F., Doug E., Benni F., Mike S., Woodie H., Valerie D. and Karen H., International Executive Secretary.

Present by Telephone: Arnie B. and Betty S.

The Chairman has stated that he will only vote to break ties.

A. The minutes of the Board of Regents meeting of June 22, 2013 were read and approved with correction of starting time to 9:30 A.M.

Motion seconded and passed  
For-8      Against-0      Abstained-0

B. The operating statement for June 2013 was read and approved.

Motion seconded and passed  
For-8      Against-0      Abstained-0

**OLD BUSINESS**

**A. LIFELINERS**

There were 6 new Lifeliners as follows:

California – 2      New Jersey – 3      New York – 1

Karen H. has written 206 “thank you” letters to Lifelines who have contributed over the past year.

**NEW CANS**

There were no new Cans.

**GROUP INFORMATION REQUEST FORMS RECEIVED: 2**

Albany, NY (Registration only)

Colonia, Uruguay (Registration only)

**GROUP INFORMATION REQUEST FORMS RECEIVED PRIOR TO SENDING  
STARTER KITS: 10**

10 Starter Kits were sent as follows after receiving the Group Information Request Forms for the month of June:

Flagstaff, AZ	Boca Raton, FL	Streator, IL	Glen Burnie, MD
Holyoke, MA	Oklahoma City, OK	Bonham, TX	Spokane Valley, WA
Edmonton, AB	London, ON		

**PRISON STARTER KITS SENT: 0**

**B. INVENTORY CONTROL SYSTEM.**

The Red Beam Inventory Tracking – Standard Edition was not compatible with our needs, therefore Red Beam agreed to a return with an approximated charge of \$70.00 for

this return. Doug E. will continue to review systems and bring info to next Board of Regents meeting.

C. SAFEGUARDING IMPORTANT G.A. INFORMATION.

Board members discussed various methods of securing data. After this was discussed it was changed to state that we would be purchasing a flash drive or external hard drive.

NEW BUSINESS

A. REVIEW STATUS OF BANK ACCOUNTS AND OTHER PERTINENT INFORMATION FOR THE I.S.O.

Karen H. went over important information pertaining to the finances and other pertinent information for the Office which the Board discussed. The Annual budget will be printed in the August bulletin.

B. REVIEW STANDING RULES.

Tabled. All Board members to take home and review and bring back any suggestions for changes next month.

C. REVIEW INSURANCE COVERAGE OF THE CORPORATION.

Tabled to the next Board of Regents meeting.

D. DISCUSS I.E.S. ELECTION PROCEDURES.

Bob W. handed out proposed new procedure for election of International Executive Secretary. Discussion ensued with the possibility of an Agenda item for upcoming Board of Trustees meeting. The Board was asked to view the proposed procedures and bring any suggestions to the next Board of Regents meeting.

The collection in the amount of \$30.00 was taken and the meeting closed with the Serenity Prayer. The next meeting of the Board of Regents will be held on August 17, 2013 at 9:30 A.M.

**Respectfully submitted by Valerie D., Recording Secretary**