

**BOARD OF REGENTS  
MEETING OF JUNE 17, 2017**

The meeting was called to order at 9:30 A.M. by John C., Chairman Board of Regents.

Present: Bernie G., Calvin C., John C., Mike S., Pat S., Woodie H. and Karen H.,  
International Executive Secretary.

Present by Telephone: Peter A.

Absent: Steve F.

Guests: Bob W., Herb B., Tom M., Wendy B., incoming B.O.R members who  
were physically present.  
Betty S. incoming B.O.R. member was on the telephone.

John C. informed everyone that the May 20, 2017 Board of Regents meeting was recorded. He asked that should anyone on the conference call be recording this meeting to please discontinue the recording. There will be a discussion on this matter under New Business at today's meeting. John also stated that Bill B. has resigned and that we wish him well and thank him for his service the past two years.

A. The minutes of the May 20, 2017 Board of Regents meeting were approved.

Motion seconded and passed

For – 7                      Against – 0                      Abstained – 0

B. The operating statement for May was read and approved.

Motion seconded and passed

For – 7                      Against – 0                      Abstained – 0

It was additionally reported by the I.E.S. that the I.S.O. would be receiving \$3,378.00 from the proceeds of the 2017 Spring Cherry Hill Trustee Meeting.

C. REVIEW AND APPROVE ANNUAL BUDGET.

The proposed budget was reviewed and approved. The expense budget for the coming fiscal year will be \$584,683.00. The budget reflected a slight positive cash flow for coming year.

Motion seconded and passed

For – 7                      Against – 0                      Abstained – 0

There was a motion made to approve the 2017 budget as presented.

OLD BUSINESS

A. LIFELINERS

There were 3 new Lifeliners as follows:

Nevada – 1      Florida – 1      Alberta, Canada – 1

NEW CANS - 0

GROUP INFORMATION REQUEST FORMS RECEIVED – 2

Sioux Falls, SD (REGISTRATION ONLY)

Omak, WA (REGISTRATION ONLY)

GROUP INFORMATION REQUEST FORMS RECEIVED PRIOR TO SENDING STARTER KITS – 13

Thirteen Starter Kits were sent out as follows after receiving the Group Information Request Forms for the month of May:

Lincoln, CA	Rancho Cucamonga, CA	Effingham, IL	Brusly, LA
Olive Branch, MS	Springfield, MO	Cadiz, OH	Angleton, TX
Memphis, TN	Jamesville, WI	Wisconsin Rapids, WI	
Parksville, BC	Puebla, Mexico		

PRISON STARTER KITS SENT: None

B. FINANCIAL SOFTWARE UPDATE.

Karen H. reported that we have acquired a new temporary employee to assist with the start up of QuickBooks accounting in the I.S.O. The new temp., Linda, is working three days a week and has been extremely helpful and knowledgeable. She has been a definite asset during the learning curve period for Karen H. and her staff on the new software. We are still planning to be fully operational on July 1, 2017. Karen H. also reported that Linda will not be able to stay on even though we would like to hire her as the permanent replacement. Our search for a permanent replacement shall continue.

C. E-READERS FOR COMBO BOOKS.

John C. gave the report that the Combo Books have been revised with a new edition dated 05/2017, and stated that business accounts have been setup with Amazon for the Kindle platform and also Barnes and Noble for the Nook platform. We ran into some formatting problems but these are being addressed. John also reported that the I.S.O. shall be receiving payments in a different manner from each company. Amazon only pays by direct deposit. Barnes & Noble will be paying by check. This was considered satisfactory by the B.O.R.

D. LIFE-LINE BULLETIN PAGE & MONTHLY/YEARLY COUNTER.

A discussion concerning adding counters to the website to record how much usage the electronic version of the Life-Line Bulletin is running into several obstacles. The I.E.S. mentioned that she uses the online Bulletin frequently during the month. Each time it would be recorded as if it were a different member. Since the B.O.R members that suggested putting on a counter wanted to do so for curiosity sake. No action is being taken at this time by the B.O.R.

Motion was made to table this item until the new Board meets in July.

Motion seconded and passed

For – 7

Against – 0

Abstained – 0

E. DISCUSS NEED FOR CONTRACT OR MEMO OF UNDERSTANDING WITH OUR WEBSITE DESIGNER.

It was discussed that several members felt we should have a written contract or memo of understanding detailing what services are to be performed now, and in the future, and what the cost would be for those services, and any additional services the B.O.R. may desire to have performed with regard to the site. It was also felt we should have the

access codes for the site in the event we should ever require additional services from an alternate vendor or desire to make changes using our internal staff.

Motion was made to table this item until the new Board meets in July.

Motion seconded and passed

For – 7                      Against – 0                      Abstained – 0

**F. DISCUSS SUBMITTING ALL PRESSURE RELIEF PUBLICATIONS AND FORMS TO AN ATTORNEY FOR REVIEW WITH REGARDS TO RISK/LIABILITY TO THE GAMBLERS ANONYMOUS INTERNATIONAL SERVICE OFFICE.**

John C. stated this agenda item is the result of agenda item 60 from the Spring 2017 Trustees meeting. There were questions regarding the wording of the Pressure Relief literature. Trustee David M. asked for this item to be on the May 20<sup>th</sup>, 2017 Board of Regents meeting and it was tabled to this meeting.

John C. has received quotes from two attorneys. John has requested a vote to approve an amount not to exceed amount of \$950.00 for an attorney to review all Pressure Relief Forms with regards to risk/liability. There was a motion to approve.

Motion seconded and passed

<u>For – 6</u>	<u>Against – 1</u>	<u>Abstained - 0</u>
Bernie G.	Woodie H.	
Calvin C.		
John C.		
Mike S.		
Pat S.		
Peter A.		

Based on the report obtained changes may need to be submitted to the Board of Trustees for implementation.

**G. REPORT FROM THE FUTURE PLANNING COMMITTEE.**

Peter A., Committee Secretary, reported that the committee has been meeting regularly by conference call on the first and third Thursday of each month. The committee has a list of possible projects all aimed at preparing the I.S.O. and G.A. for future growth and facilitating the Office work flow. Recently Steve F. and Bill B. have left the B.O.R. and resigned from the committee. Three active members remain – Peter A., John C. and Bernie G. After discussion at their last meeting it was decided to wait until the new Board is seated to elect a new Chair. The new B.O.R. members were invited to join the next call, on July 6<sup>th</sup> at 4:00 pm EST. There will only be one meeting in July, due to the timing of the next B.O.R. meeting. If interested, any new B.O.R. member should contact one of the current members for the call access information.

**NEW BUSINESS**

Prior to discussing New Business, John C., Chair read a letter from the Chair of the Board of Trustees, Andy R. that was written to the Board of Regents.

John also asked to discuss Item B prior to item A.

**B. DISCUSS COMPLIANCE AUDIT.**

John C. stated that at the Spring 2017 Trustees meeting during the discussion of Agenda Item 7 (regarding an Operational Audit), several Trustees related stories of other 501c3 corporations that were not in compliance with state and federal requirements. As a result, they lost their 501c3 status and spent several thousands of dollars to become compliant

and re-establish their 501c3 status. John has received two bids from attorneys that work with non-profit organizations and is requesting that we contract with one of these attorneys for an amount not to exceed \$1,500.00. A motion was made to table the item until next month when the new Board is seated.

Motion seconded and passed  
For – 7            Against – 0            Abstained – 0

A. VOTE ON B.O.T. AGENDA ITEM 7, “REQUEST FOR OPERATIONAL AUDIT”.

John C. reported that according to By-Law Article XVIII, Section 1.

Any agenda item to be proposed at an upcoming Board of Trustees meeting that directly affects the By-Laws, I.S.O. or the functions of the I.S.O. must be discussed by the Board of Regents meeting prior to the Board of Trustees meeting. The Board of Regents Chair or an assigned representative of the Board of Regents will speak on such items at the Board of Trustees meeting to convey the thoughts of the Board of Regents. The Board of Regents Chair or assigned representative will then convey the discussion and the resulting votes to the Board of Regents at their next scheduled meeting. If the item passed at the Board of Trustees meeting, the Board of Regents will take a vote on that item, and that vote shall be recorded in the minutes. If the proposed change is to the By-Laws, then that vote shall require a favorable vote of not less than six (6) members of the Board of Regents.

It was called to the attention of the Board of Regent Chair, John C. by the Chairman of the Board of Trustees Chair, Andy R. that there was no discussion conveyed to the Board of Regents at their May Board meeting and only the resulting vote was conveyed was that the item had passed. John then proceeded to convey the discussion from the Board of Trustees meeting which included several Trustees relating personal experiences of other Non-Profits that had lost their non-profit status. John C. reminded everyone that this is an agenda item and is not a By-Law, therefore requires only a majority vote to pass or fail.

Another vote on the Operational Audit was held at this meeting and the item was rejected by a vote as follows:

<u>For – 2</u>	<u>Against – 5</u>	<u>Abstained – 0</u>
Calvin C.	Bernie G.	
John C.	Mike S.	
	Pat S.	
	Peter A.	
	Woodie H.	

Item Failed.

C. DISCUSS CONTRACT FOR B.O.T. MEETING TO BE HELD AT THE END OF APRIL 2018 IN CANCUN, MEXICO.

John C. read an email that he received from Andre G., 2<sup>nd</sup> co-chair of the Board of Trustees, regarding the hotel for this Trustee meeting. The letter states that the hotel is owned by a large Spanish hotel group with approximately 230 hotels, 650 travel agencies in more than 30 different countries and has been in business for 85 years.

John C. had a discussion with Andy R. chairman of the Board of Trustees regarding contracting and deposits. Andy stated that as of now there is no requirement for a deposit however there will be a contract for the I.S.O. to review and sign.

D. DISCUSS REMOVAL OF ACCESS VIA CONFERENCE CALL TO NON B.O.R. MEMBERS CURING THE MONTHLY B.O.R. MEETINGS.

Peter A. presented the above item and asked to have it tabled until next month.

Motion seconded and passed

For – 7                      Against – 0                      Abstained – 0

E. DISCUSS REQUEST FROM THE ABUSE AND HARRASMENT COMMITTEE CHAIR FOR ITEMS PRETAINING TO LIABILITY ISSUES REGARDING REMOVAL OF THE ORIGINAL PAMPHLET.

There was a discussion to allow the information to be forwarded to the Chairman of this committee for his exclusive use as Chairman and not to be distributed the rest of the committee. A motion was made to allow.

Motion seconded and passed

For – 7                      Against – 0                      Abstained – 0

GOOD AND WELFARE.

Good and Welfare was given by the outgoing Board of Regents members.

The collection in the amount of \$60.00 was taken and the meeting closed with the Serenity Prayer at 11:37 A.M. The next meeting of the Board of Regents will be held July 15, 2017 at 9:30 A.M.

ELECTION OF OFFICERS FOR THE 2017-2018 BOARD OF REGENTS.

The new 2017-2019 Board was seated with Bernie G., Bob W., Calvin C., Herb B., John C., Tom M. and Wendy B. physically present. Present by telephone were Betty B. and Peter A.

An election was held by the incoming Board of Regents members with the following candidates elected for July 1, 2017 through June 30, 2018.

CHAIRMAN:	Bob W.
CO-CHAIRMAN:	Bernie G.
TREASURER:	John C.
RECORDING SECRETARY:	Wendy B.
ASSISTANT RECORDING SECRETARY:	Calvin C.

Today's Board of Regents meeting had 7 people call in and listen.

**Respectfully submitted by Bernie G., Vice Chair, Acting Secretary**